



April 18, 2016

The April meeting of the Roanoke Valley-Alleghany Regional Commission will be held as follows:

<b>Date:</b>	Thursday, April 28, 2016
<b>Time:</b>	3:00 pm
<b>Location:</b>	Roanoke Valley-Alleghany Regional Commission (Top Floor Conference Room), 313 Luck Avenue, SW, downtown Roanoke

## **AGENDA**

1. Welcome, Call to Order, Roll Call, Introductions ..... *Chairman Wagner*
2. Approval of Consent Agenda Items ..... *Chairman Wagner*
  - March 24, 2016 Minutes, pp. 3-7
  - Financial Reports Ending 3/31/16, pp. 8-11
3. Chairman's Report ..... *Chairman Wagner*
  - Update on FY 2017 Work Program
  - Broadband Ribbon Cutting Held April 26, 2016
4. Executive Director's Report ..... *Wayne Strickland*
  - GO Virginia Update
  - Economic Development District Designation Update
  - Roanoke River Blueways Receives Silver Award in Governor's Environmental Excellence Program
5. Presentation on Bedford Rail Study ..... *The Honorable Bob Camicia  
Franklin County Board of Supervisors*
6. Adoption of Resolution to Execute and File Section 5303 ..... *Mark McCaskill*  
Application, pp. 12-13

**Agenda (Cont'd)**  
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- 7. Update on Upcoming Bike Month & Clean Commute Activities ..... *Tyler Godsey*
- 8. Other Business
- 9. Comment Period
- 10. Adjournment

**NOTE: Members of the Commission’s Work Program Committee are reminded that immediately following the conclusion of the Regional Commission meeting, a brief Work Program Committee meeting will be held.**

**Public Input Policy**

“At the end of each Regional Commission meeting, the Commission will allow for an open public forum/comment period. This comment period shall not exceed one-half hour in length and each speaker will be asked to sign up and be allowed a maximum of three (3) minutes to speak.”

**ADA Compliance**

The Roanoke Valley-Alleghany Regional Commission intends to comply with the Americans with Disabilities Act and confirms that the office located at 313 Luck Avenue, SW, Roanoke, VA is ADA compliant. If you have a disability and wish to request assistance or a special accommodation, please inform Bryan Hill at 540-343-4417 or [bhill@rvarc.org](mailto:bhill@rvarc.org) no later than 48 hours in advance of the posted meeting.



## **MINUTES**

The March meeting of the Roanoke Valley-Alleghany Regional Commission was held on Thursday, March 24, 2016 at 3:00 pm at the Roanoke Valley-Alleghany Regional Commission office (Top Floor Conference Room), 313 Luck Avenue, SW, Roanoke, VA.

### **Voting Members Present**

Jon Lanford  
Billy Martin, Sr.  
Charles Wagner, *Chair*  
Chris Whitlow  
George Assaid  
Richard Caywood (*Alt. for Tom Gates*)  
Kevin Hutchins  
Dean Martin  
Lee Osborne  
Allan Tucker  
Bill Bestpitch  
Chris Morrill  
Braxton Naff  
Ben Tripp (*Alt. for Melinda Payne*)  
Darlene Burcham  
Johnette Roberts  
Mayor Brad Grose, *Vice Chair*  
Barry Thompson

### **Representing**

Alleghany County  
Botetourt County  
Franklin County  
Franklin County  
Roanoke County  
Roanoke County  
Roanoke County  
Roanoke County  
Roanoke County  
City of Covington  
City of Roanoke  
City of Roanoke  
City of Roanoke  
City of Salem  
Town of Clifton Forge  
Town of Clifton Forge  
Town of Vinton  
Town of Vinton

### **1. CALL TO ORDER, ROLL CALL AND INTRODUCTIONS**

Chairman Wagner called the meeting to order at 3:00 pm. A quorum was present. Jon Lanford was welcomed to the Regional Commission as a new Alleghany County representative (replacing John Strutner).

Guests in attendance: Richard Douglas, City of Covington; Sam English, RBTC; Kelly Prince, Roanoke Regional Chamber of Commerce; Matt Lawless, Town of Boones Mill; and Christopher Lloyd, McGuireWoods Consulting.

## 2. **APPROVAL OF CONSENT AGENDA ITEMS**

The following Consent Agenda items were distributed earlier: (A) February 25, 2016 Minutes, and (B) Financial Report ending 2/29/16.

### **Regional Commission Action:**

Mr. Martin moved approval of items A&B under the Consent Agenda, as distributed. The motion was seconded by Mr. Bestpitch and carried.

## 3. **CHAIRMAN'S REPORT**

- Chairman Wagner reported that no meeting of the Commission's Work Program Committee would be held at the conclusion of the Commission meeting. Staff is currently working on evaluating resources to see how many of the 40 requested projects can be accommodated in the FY 2017 Work Program. It is anticipated that the Work Program Committee will meet again in April and the final document will be presented to the Commission at the May meeting.
- Billy Martin provided a brief update on the Winter Conference of the Virginia Association of Planning District Commissions he attended on behalf of the Commission on February 10-11, 2016 in Richmond, VA.

## 4. **EXECUTIVE DIRECTOR'S REPORT**

For informational purposes, Wayne Strickland noted that an RFP was issued for auditing support for the Commission. He stated that the review team selected the CPA firm of *Robinson, Farmer, Cox Associates* to conduct the next audit. The Commission's Chairman and Executive Director will sign the agreement to perform auditing services for the Commission (for the year ending June 30, 2016).

## 5. **GO VIRGINIA PRESENTATION**

Christopher Lloyd, with McGuireWoods Consulting, presented "*What GO Virginia Means to Our Region*". For the first time in a half-century, Virginia is trailing the nation in economic recovery and job creation. Cutbacks in defense and other federal programs exposed an over-dependence on public-sector and government-contractor jobs. GO Virginia's focus is the creation of state financial incentives, technical support and other assistance to encourage collaboration on private-sector growth and job creation by business, education and government in each region. Visit [www.GOVirginia.org](http://www.GOVirginia.org)

Two companion bills in the Virginia General Assembly, House Bill 834 and Senate Bill 449, created the structure for the Growth & Opportunity board and the fund. Both bills were passed during this recent General Assembly Session. There is nearly \$36 million dollars in the GO Virginia grant program for the next two fiscal years.

What the legislation calls for is the development of a Statewide Council, composed of 22 members (12 from the business sector and 10 that are legislators and gubernatorial appointees), that will be responsible for dividing the State into approximately 10 regional council regions, most of those will be aggregations of existing regional/planning district

commissions, and those councils will exist for administrative purposes. Once the regional councils are established and approved by the Statewide Council, each will receive about a half million dollars for activities such as paying for administrative services, preparing a regional business plan, and conducting a workforce skills gap analysis. These funds will also be used to validate and test various projects that could be considered for funding.

The Collaborative Jobs Act, the companion bill to the Growth and Opportunity legislation, will provide funding for specific economic development projects. These funds will be awarded to regions on a competitive basis in FY2018. The funding is based on the premise that if local governments collaborate in creating a project and if that project will have a significant impact on the region, then it has a chance of being approved by the Statewide Council. Approved projects will allow the collaborating local governments to share in almost half of the State income taxes generated by that project over a six-year period.

Mr. Lloyd noted that the next step after the legislation is approval by the Governor to establish the Statewide Council on Go Virginia. This Council will come into effect on July 1, 2016. The House Appropriations Committee and Senate Finance Committee will come up with guidelines that outline how a regional council becomes certified and the scoring criteria for awarding grants to regional councils. These Committees will complete their work by October 2016. The Statewide Council will then begin approving regional councils. It is at this point that the regional councils can apply for their share of the funds allocated by the General Assembly. In FY2018, these councils will be eligible to apply for the state-wide competition funds.

Mr. Lloyd suggested that the Commission should be thinking about the three roles that will need to be addressed when the regional councils are developed - Convening, Administering and Implementing.

Mr. Osborne asked what was the difference from GO Virginia versus the Regional Competitiveness Act from the 1980's. Mr. Lloyd said lessons learned from the Regional Competitiveness Act were taken into consideration. Unlike the Regional Competitiveness Act, Go Virginia will be narrowly focused on workforce and economic development.

Mr. Bestpitch asked how the regions will come together and be certified – how will the regions be organized? Mr. Lloyd stated that the process will happen through communities working together to come up with an appropriate geography for their region. Once there is an agreement about the geography of the region, then private and public sector leaders in the region will need to discuss how the members of the regional council should be selected. Once the regional council is developed, the council will then move forward on developing an economic plan (unless an approved plan already exists) and a skills gap analysis for the entire region.

Mr. Bestpitch asked what “being certified” involved. Mr. Lloyd said essentially the Guidelines Committee will work on that aspect. The guidelines will focus on the following: does the Regional Council broadly represent the community, does the Council have a set of bylaws, and does the Council have a framework to enter into a contract and to monitor the funds that are allocated to it to ensure accountability for the funds.

Mr. Bestpitch asked how this legislation relates to, or is it intended to replace the Regional Industrial Facilities Authorities Act? Mr. Lloyd said it is intended to complement the work being done by that Industrial Facilities Authority.

Ms. Burcham asked if we should try to influence who is put on the Statewide Council, particularly as it applies to the business-side of the equation but also the political side since we don't have a large legislative contingent in western Virginia. Mr. Lloyd said yes that is something that might be helpful. The legislation specifically says that members of the Statewide Council need to be representative of different regions.

Mr. Naff said he would like to see the Roanoke Valley-Alleghany Regional Commission proactively adopt a resolution asking to be partnered with the New River Valley Regional Commission, but Commissioners didn't think it was the right time to pass such a motion.

## 6. **UPDATE ON BROADBAND ACTIVITIES IN THE REGION**

Matt Miller briefed members on two broadband initiatives in the region.

- **Rural Broadband Planning** – the Commission staff worked with the Town of Clifton Forge to develop and submit a broadband planning grant application to the Virginia Department of Housing and Community Development (DHCD). In late 2015, a \$50,000 grant was approved by DHCD and the Alleghany Foundation agreed to provide the required match. A consultant, Design Nine, was recently contracted to work with the participating localities and stakeholders to develop strategies to improve broadband access and affordability in the region.
- **Urban Broadband Planning** -- Commission staff continues to provide support to the Roanoke Valley Broadband Authority. The 50-mile fiber network is 99% complete. A ribbon cutting to launch the network is currently planned for April 26, 2016 at Blue Ridge Public TV.

## 7. **ADOPTION OF RESOLUTION APPROVING THE FY 2017 RURAL TRANSPORTATION PLANNING WORK PROGRAM SCOPE OF WORK**

A draft of the Commission's FY 2017 Rural Transportation Planning Assistance Program Scope of Work and supporting resolution were distributed earlier. The budget for the FY 2017 Rural Program is \$72,500 (\$58,000 from VDOT and \$14,500 to be matched by the Regional Commission). The proposed projects outlined in the FY 2017 Rural Program include: Rural Long Range Plan Project Prioritization, Bicycle and Pedestrian Planning, Corridor Studies and Traffic Analysis, VDOT Outreach Meetings and Review, and General Technical Assistance. A supporting resolution seeking approval of the FY 2017 Rural Transportation Planning Assistance Program Scope of Work was presented for consideration and adoption.

### **Regional Commission Action:**

Upon motion by Mr. Osborne, seconded by Mr. Morrill and carried, the supporting resolution, approving the FY 2017 Rural Transportation Planning Assistance Program Scope of Work, was adopted, as presented.

## 8. **RIDE SOLUTIONS PROGRAM UPDATE**

Jeremy Holmes, RIDE Solutions Program Director, presented his annual update of the program to Commission members. Highlights included:

- Membership – 1,207 members (42% growth)
- Workplace Partnerships – 41 Employers (representing 44,000+ employees)
- Social Networking –
  - Facebook - 2,271 people in three networks
  - YouTube – 37,610 video views across two channels
  - Twitter – 933 followers
  - Averaged 4,180 page views a month in 2015
- Successes –
  - 5<sup>th</sup> Annual Bike Shorts Film Festival
  - Night Rider’s Ball
  - Art by Bus and Write by Bus
  - GTFS Management via open source software – saved nearly \$10k a year and increased ability to market transit
  - Expanded to West Piedmont area, within first year 138 members in database

For more information on RIDE Solutions and its activities (including upcoming Bike Month events in May), go to [www.ridesolutions.org](http://www.ridesolutions.org).

## 9. **OTHER BUSINESS/COMMENTS**

Lee Osborne, who serves on the Roanoke Valley Greenway Commission, announced Botetourt County’s interest in joining the Greenway Commission as a member locality. Mr. Osborne reported that the Greenway Commission recently took action to unanimously recommend that the Commission’s four members (the cities of Roanoke and Salem, Roanoke County and the Town of Vinton) amend the inter-governmental agreement to admit Botetourt County to join the Greenway Commission. Current members of the Greenway Commission are expected to vote by July 1 on whether to accept Botetourt County. Adding a new member for the first time since 1997 could help facilitate a long-term goal of building a connection from the Roanoke River Greenway that would hook up with existing trails at Carvins Cove and other parts of Botetourt County.

The meeting was adjourned at 4:15 p.m.

Submitted by:

Wayne Strickland  
Secretary to the Regional Commission

## Balance Sheet

Roanoke Valley-Alleghany Regional Commission

Period From : 07/01/15 to 03/31/16

Run Date: 3/31/16  
Run Time: 12:46:31 pm  
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**Assets:**

10000	CASH IN BANK BB&T	335,421.37
10100	INVESTMENT CUSTODY ACCT BB&T	63,568.12
10101	BBT&T WIOA ACCOUNT	1,500.00
10110	CAPITAL ONE CD	125,148.19
10111	WELLS FARGO	100,070.16
10300	PETTY CASH	150.00
10400	A/R REGIONAL BROADBAND AUTHORITY	5,000.00
11000	PREPAID INSURANCE	904.50
11600	PREPAID PHYSICAL ASSETS	563,877.89
11700	PHYSICAL ASSETS, ACCUM DEP	-300,941.20
12200	PREPAID COMPUTER EQUIPT	4,340.00
12300	COMPUTER EQUIPT, ACC DEP	-3,327.18
12500	PREPAID TELEPHONE EQUIPT	1,591.00
12600	TELEPHONE EQUIPT, ACC DEP	-1,591.00
12800	PREPAID DUES	2,333.30
<b>Total Assets:</b>		<b>\$898,045.15</b>

**Liabilities:**

20000	ACCOUNTS PAYABLE	39,017.46
20300	ACCRUED ANNUAL LEAVE	50,044.74
20800	DEFERRED REVENUE	344.00
20900	UNITED WAY	1,118.38
21200	BUILDING FUND	15,000.00
21600	POSTAGE DUE	250.00
<b>Total Liabilities:</b>		<b>\$105,774.58</b>

**Projects**

30500	RURAL TRANSPORTATION	-15,047.15
30600	PL TRANSPORTATION	-68,567.41
30800	VDRPT/FTA TRANSPORTATION	-40,831.65
30871	SAVE-A-TON	2,717.80
30900	RIDESOLUTIONS	-2,028.74
30903	ROANOKE RIVER BLUEWAY	12,005.06
31100	WORK FORCE DEVELOPMENT	-14,995.81
31300	WIOA FUNDS	-27,484.51
31400	WIF GRANT	-1,092.86
31500	TAP GRANT	-319.05
31600	ARC GRANT ASSISTANCE	-1,863.41
35000	ARC 2016	404.30
36010	OTHER GRANTS	-7,900.09
37000	ROANOKE RIVER TMDL	-1,243.82
37600	BIKE MONTH SPONSORSHIP	7,637.08
38000	LEADERSHIP TRIPS	4,696.47
39000	GENERAL OPERATING FUND	107,670.67
39400	UNRESTRICTED FUND BALANCE & INVEST CA	844,273.96
<b>Total Projects</b>		<b>\$798,030.84</b>

## Balance Sheet

Roanoke Valley-Alleghany Regional Commission

Period From : 07/01/15 to 03/31/16

Run Date: 3/31/16  
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<b>Total Liabilities and Projects</b>	<b>903,805.42</b>
<b>Net Difference to be Reconciled</b>	<b>\$-5,760.27</b>
<b>Total Adjustment</b>	<b>\$-5,760.27</b>
<b>Unreconciled Balance</b>	<b>\$0.00</b>

### Reconciling Items .....

(1)	Paid Salaries are Timesheets show Difference	594,877.49 594,877.49	0.00
(2)	Leave accrued this year	-5,760.29	
(3)	Fringe Pool is Fringe allocated Difference	204,242.33 204,242.35	0.02
(4)	Indirect Pool is Indirect Allocated Difference	233,327.30 233,327.30	0.00
<b>Total adjustments</b>		<b>\$-5,760.27</b>	

## Agencywide Line Item Revenues and Expenditures

Roanoke Valley-Alleghany Regional Commission

Run Date: 03/31/2016  
Run Time: 12:46:06 pm  
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Period: 07/01/2015 to 03/31/2016

**With Indirect Detail**

Code & Description		Budget	Current	YTD	Un/Ovr	% Bud
<b>Revenues</b>						
40000	ARC	60,814.00	15,452.50	41,706.37	19,107.63	68.58%
40200	FEDERAL - PL	321,862.00	0.00	142,520.18	179,341.82	44.28%
40210	VDOT PL	40,231.00	0.00	17,815.02	22,415.98	44.28%
40400	VDHCD ALLOCATION	75,971.00	0.00	56,978.00	18,993.00	75.00%
40410	ROANOKE VALLEY BROADBA	30,000.00	0.00	12,450.00	17,550.00	41.50%
40600	ALLEGHANY COUNTY	10,265.00	0.00	10,265.00	0.00	100.00%
40602	WORK FORCE DEVELOPMENT	49,985.00	16,317.21	104,441.26	-54,456.26	208.95%
40699	BEDFORD COUNTY	288.00	0.00	288.00	0.00	100.00%
40700	BOTETOURT COUNTY	31,096.00	0.00	31,096.00	0.00	100.00%
40800	CLIFTON FORGE	3,301.00	0.00	3,301.00	0.00	100.00%
40900	COVINGTON	5,320.00	0.00	5,320.00	0.00	100.00%
41000	CRAIG COUNTY	4,509.00	0.00	4,509.00	0.00	100.00%
41010	FRANKLIN COUNTY	44,009.00	0.00	44,009.00	0.00	100.00%
41020	MONTGOMERY COUNTY	114.00	0.00	114.00	0.00	100.00%
41100	CITY OF ROANOKE	101,913.00	0.00	107,113.00	-5,200.00	105.10%
41200	ROANOKE COUNTY	87,306.00	0.00	89,831.00	-2,525.00	102.89%
41208	REGION 2000	13,200.00	0.00	4,300.52	8,899.48	32.58%
41209	WEST PIEDMONT WFDB	10,000.00	0.00	3,203.43	6,796.57	32.03%
41210	ROCKY MOUNT	4,079.00	0.00	4,079.00	0.00	100.00%
41300	SALEM	25,274.00	0.00	26,607.00	-1,333.00	105.27%
41400	VINTON	8,098.00	0.00	8,531.00	-433.00	105.35%
41500	VDRPT/FTA - TRANSIT	125,542.00	0.00	60,855.00	64,687.00	48.47%
41600	VDRPT/STATE TRANSIT	15,693.00	0.00	7,607.00	8,086.00	48.47%
41800	VDOT/SPR RURAL TRANSP	58,000.00	0.00	24,773.59	33,226.41	42.71%
41900	VDRPT - RIDESHARE	273,180.00	0.00	173,012.00	100,168.00	63.33%
41901	VDRPT-TMP	34,000.00	11,055.00	21,052.00	12,948.00	61.92%
42100	DEPT ENVIRONMENTAL QUAL	39,938.00	10,388.39	10,388.39	29,549.61	26.01%
43000	INTEREST INCOME	1,000.00	113.90	684.35	315.65	68.44%
43200	MISCELLANEOUS INCOME	16,750.00	3,900.00	25,360.24	-8,610.24	151.40%
43300	LEADERSHIP TRIPS	0.00	0.00	4,696.47	-4,696.47	0.00%
43400	NRV	9,261.00	0.00	4,910.38	4,350.62	53.02%
43700	GREATER ROANOKE TRANSIT	11,337.00	0.00	0.00	11,337.00	0.00%
43702	HOMELESSNESS INTERAGEN	700.00	0.00	0.00	700.00	0.00%
<b>Revenues</b>		<b>1,513,036.00</b>	<b>57,227.00</b>	<b>1,051,817.20</b>	<b>461,218.80</b>	<b>69.52%</b>

**Expenses**

50000	SALARIES	670,525.00	67,288.10	589,117.20	81,407.80	87.86%
50500	FRINGE BENEFITS	269,889.00	21,882.19	204,242.35	65,646.65	75.68%
51300	HEALTH INSURANCE	0.00	1,094.00	7,111.00	-7,111.00	0.00%
51400	FICA EMPLOYER WVWDB	0.00	941.03	6,255.26	-6,255.26	0.00%
51500	LIFE & LT DISABILITY	0.00	71.30	273.11	-273.11	0.00%
51700	STATE UNEMPLOYMENT WVW	0.00	0.00	70.40	-70.40	0.00%
51800	RETIREMENT WVWDB	0.00	390.00	1,950.00	-1,950.00	0.00%
52000	INSURANCE	5,000.00	261.92	2,661.78	2,338.22	53.24%
52100	SUPPLIES	13,500.00	2,334.12	12,322.02	1,177.98	91.27%

## Agencywide Line Item Revenues and Expenditures

Roanoke Valley-Alleghany Regional Commission

Run Date: 03/31/2016  
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Period: 07/01/2015 to 03/31/2016

**With Indirect Detail**

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
52200 POSTAGE	4,000.00	332.46	4,204.61	-204.61	105.12%
52300 SUBSCRIPTIONS	1,000.00	222.95	296.95	703.05	29.70%
52400 DUES	13,800.00	533.34	9,975.01	3,824.99	72.28%
52500 PRINTING	14,000.00	0.00	962.41	13,037.59	6.87%
52600 PUBLIC RELATIONS	2,000.00	0.00	350.00	1,650.00	17.50%
52700 TRAINING	8,500.00	0.00	6,133.00	2,367.00	72.15%
52800 TELEPHONE	11,100.00	794.57	8,538.96	2,561.04	76.93%
52900 TRAVEL	25,314.00	1,535.74	15,677.46	9,636.54	61.93%
53000 AUDIT FEES	9,500.00	0.00	9,450.00	50.00	99.47%
53200 CONFERENCES	8,295.00	1,380.00	4,725.00	3,570.00	56.96%
53300 FURNITURE & EQUIPMENT	3,500.00	0.00	1,153.00	2,347.00	32.94%
53400 DEPRECIATION F & E	900.00	72.33	650.97	249.03	72.33%
53500 MAIN F & E	12,000.00	86.00	3,058.10	8,941.90	25.48%
53600 MISCELLANEOUS	3,500.00	160.57	2,522.15	977.85	72.06%
53700 ADVERTISING	81,629.00	3,322.72	42,798.00	38,831.00	52.43%
53800 RECRUITMENT	500.00	374.95	399.95	100.05	79.99%
53900 MEETINGS	10,300.00	256.99	6,128.86	4,171.14	59.50%
54100 LEGAL FEES	500.00	0.00	269.50	230.50	53.90%
54200 LIBRARY & MAPS	500.00	0.00	479.00	21.00	95.80%
54400 CONTRACT SERVICES	0.00	532.25	3,961.32	-3,961.32	0.00%
54500 SUBCONTRACT PAYMENTS	96,180.00	0.00	42,333.07	53,846.93	44.01%
54700 CONSULTANTS	178,604.00	25,172.68	58,158.41	120,445.59	32.56%
54900 COMPUTER SERVICES	15,000.00	419.38	15,321.30	-321.30	102.14%
55200 UTILITIES	15,000.00	1,119.80	8,696.36	6,303.64	57.98%
55300 LEASE PAYMENTS	6,500.00	360.92	3,248.28	3,251.72	49.97%
55800 BUILDING MAINTENANCE	22,000.00	6,661.50	16,323.63	5,676.37	74.20%
56000 DEPRECIATION BUILDING	10,000.00	993.37	8,241.90	1,758.10	82.42%
<b>Expenses</b>	<b>1,513,036.00</b>	<b>138,595.18</b>	<b>1,098,060.32</b>	<b>414,975.68</b>	<b>72.57%</b>
<b>Agency Balance</b>	<b>0.00</b>	<b>-81,368.18</b>	<b>-46,243.12</b>		



The 28<sup>th</sup> day of April, 2016

## **RESOLUTION**

### **Authorizing the Filing of an Application with the Virginia Department of Rail and Public Transportation for Grants of Federal Funds Under the Federal Transit Administration Section 5303 Program and State and Local Matching Funds, in the Amount of \$159,010**

**WHEREAS**, the contract for financial assistance will impose certain obligations upon this Body, including the provision of the local funds to support project costs; and

**WHEREAS**, a recipient of Federal Transit Administration funding is required to provide certifications and assurances that all pertinent federal statutes, regulations, executive orders and directives will be obeyed and it is the intent of this Body to comply fully with all required certifications and assurances; and

**WHEREAS**, it is the goal of this Body that minority business enterprise (disadvantaged business and women business enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services;

### **NOW, THEREFORE, BE IT RESOLVED BY THE ROANOKE VALLEY-ALLEGHANY REGIONAL COMMISSION:**

1. That Wayne Strickland, Executive Director, is authorized to prepare and file an application on behalf of the Roanoke Valley-Alleghany Regional Commission with the Virginia Department of Rail and Public Transportation for federal and state financial assistance under the Federal Transit Administration Section 5303 Program and State Aid Program.
2. That Wayne Strickland, Executive Director, is authorized to execute and file with such application all necessary certifications and assurances or any other documents or information required by Virginia Department of Rail and Public Transportation in connection with the application or the project.

3. That Wayne Strickland, Executive Director, is authorized to set forth and execute minority business enterprise (disadvantaged enterprise business and women enterprise) policies and procedures in connection with procurements under this project.
4. That Wayne Strickland, Executive Director, is authorized to execute a grant agreement on behalf of the Roanoke Valley-Alleghany Regional Commission with the Virginia Department of Rail and Public Transportation to aid in the financing of the FY 2017 Unified Planning Work Program.
5. That the Roanoke Valley-Alleghany Regional Commission hereby certifies that the local share of the project costs identified in the application shall be made available to the FY 2017 Unified Planning Work Program from resources available to this Body.

The undersigned duly qualified and Chairman of the Roanoke Valley-Alleghany Regional Commission certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Roanoke Valley-Alleghany Regional Commission held on April 28, 2016.

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(Signature)

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Charles Wagner, Chairman  
(Title)

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April 28, 2016  
(Date)