



June 14, 2016

The June meeting of the Roanoke Valley-Alleghany Regional Commission will be held as follows:

DATE:	Thursday, June 23, 2016
TIME:	3:00 pm
LOCATION:	Roanoke Valley-Alleghany Regional Commission Office (Upstairs Conference Room), 313 Luck Ave., SW, Roanoke, VA

AGENDA

1. Call to Order, Roll Call, Introductions *Chairman Wagner*
2. Approval of Consent Agenda Items *Chairman Wagner*
 - A. May 26, 2016 Minutes, pp. 3-5
 - B. Financial Reports Ending 5/31/16, pp. 6-9
3. Chairman’s Report *Chairman Wagner*
 - Cancellation of July 28, 2016 Regional Commission Meeting
 - Annual Event for Commissioners & Staff -- Salem Red Sox Game, August 18, 2016
4. Executive Director’s Report *Wayne Strickland*
 - Staff Changes
 - Strategic Plan Update
5. Executive Committee Report
 - Adoption of the Proposed FY 2017 Budget, pp. 10-12 *Chairman Wagner*
6. **PUBLIC HEARING on the 2016 Annual Update of the Regional Comprehensive Economic Development Strategy (CEDS)**

 Background on the 2016 Regional Comprehensive Economic Development Strategy Annual Update, p. 13 and [Attachment #1](#) (CEDS document) *Eddie Wells*

(Sign-Up Requested/3-Minute Limit Per Speaker)

Open Public Hearing – Comment Period – Close Public Hearing *Chairman Wagner*

7. Adoption of Resolution Approving the 2016 Annual Update of the *Chairman Wagner*
Regional Comprehensive Economic Development Strategy, p. 14
8. Other Business
9. Comments from Commission Members and/or Public
10. Adjournment

Public Input Policy

“At the end of each Regional Commission meeting, the Commission will allow for an open public forum/comment period. This comment period shall not exceed one-half hour in length and each speaker will be asked to sign up and be allowed a maximum of three (3) minutes to speak.”

ADA Compliance

The Roanoke Valley-Alleghany Regional Commission intends to comply with the Americans with Disabilities Act and confirms that the office located at 313 Luck Avenue, SW, Roanoke, VA is ADA compliant. If you have a disability and wish to request assistance or a special accommodation, please inform Bryan Hill at 540-343-4417 or bhill@rvarc.org no later than 48 hours in advance of the posted meeting.



MINUTES

The May meeting of the Roanoke Valley-Alleghany Regional Commission was held on Thursday, May 26, 2016 at 3:00 pm at the Roanoke Valley-Alleghany Regional Commission office (Top Floor Conference Room), 313 Luck Avenue, SW, Roanoke, VA.

Voting Members Present

Jon Lanford
Richard Shull
Erin Henderson
Gary Larrowe
Billy Martin, Sr.
Clay Goodman, III
Bob Camicia
Ronnie Thompson
Charles Wagner, *Chair*
Chris Whitlow
Tom Gates
Dean Martin
Lee Osborne
Richard Douglas
Bill Bestpitch
Ray Ferris
Braxton Naff
Jane Johnson
Darlene Burcham
Mayor Brad Grose, *Vice Chair*

Representing

Alleghany County
Alleghany County
Botetourt County
Botetourt County
Botetourt County
Craig County
Franklin County
Franklin County
Franklin County
Franklin County
Roanoke County
Roanoke County
Roanoke County
City of Covington
City of Roanoke
City of Roanoke
City of Roanoke
City of Roanoke
City of Salem
Town of Clifton Forge
Town of Vinton

1. CALL TO ORDER, ROLL CALL AND INTRODUCTIONS

Chairman Wagner called the meeting to order at 3:00 pm. A quorum was present. Guests in attendance: Evan Fittz, Senator Tim Kaine’s Roanoke-Shenandoah Valley office; David Miller, FourSquare Integrated Transportation Planning; and Ronnie Stephenson, Intern.

Mr. Strickland introduced Ronnie Stephenson, who recently came on board as an intern at the Commission. Ronnie located from Michigan to Virginia this spring to attend graduate school at Virginia Tech. She has a BA in Sociology and Criminal Justice from Western Michigan University and has experience in fundraising, social media marketing, nonprofits, and as a Legislative Assistant in the Michigan House of Representatives. She will begin her Masters in Urban and Regional Planning and a Masters in Public Administrative at Virginia Tech this fall.

2. **APPROVAL OF CONSENT AGENDA ITEMS**

The following Consent Agenda items were distributed earlier: (A) April 28, 2016 Minutes, and (B) Financial Report ending 4/30/16.

Regional Commission Action:

Mr. Martin moved approval of items A&B under the Consent Agenda, as distributed. The motion was seconded by Ms. Henderson and carried.

3. **WORK PROGRAM COMMITTEE REPORT**

▪ **Adoption of the Proposed 2016-17 Work Program**

A copy of the Commission's proposed FY 2016-17 Comprehensive Work Program (period July 1, 2016–June 30, 2017) was distributed earlier. Billy Martin, who served as Chair of the Commission's Work Program Committee, noted that the Committee and staff have been meeting since January to generate and evaluate projects for inclusion into the Work Program. The Committee focused on regional and local projects related to economic development, the environment, rural transportation and community development. Urban transportation-related projects for the annual work program are handled by the Policy Board of the Roanoke Valley Transportation Planning Organization.

After review of the final draft of the Work Program on April 28, 2016, Mr. Martin reported that the Commission's Work Program Committee recommended that the Regional Commission adopt the FY 2016-17 Comprehensive Work Program, as presented, as its May 26 2016 meeting.

Regional Commission Action:

Upon motion by Mr. Osborne, seconded by Mr. Bestpitch and carried, the Regional Commission's FY 2016-17 Comprehensive Work Program was adopted, as presented.

4. **PRESENTATION OF THE DRAFT ROANOKE VALLEY TRANSIT VISION PLAN**

Cristina Finch began working with the consulting firm of FourSquare Integrated Transportation Planning, and with the stakeholders of the Transit Vision Plan Steering Committee, in September 2015 on the Roanoke Valley Transit Vision Plan. Regional Commission staff had previously conducted initial public surveys and background data analysis beginning in July 2013.

David Miller, with FourSquare Integrated Transportation Planning, reported on the Executive Summary of the (Draft) Transit Vision Plan at the meeting. In 2012, the Roanoke Valley urbanized area became classified by the federal government as a Transportation Management Area (TMA) as its population in the urban area surpassed 200,000 residents. This population number is significant, particularly as federal funding is concerned, to distinguish smaller urban areas from larger ones. The change required Roanoke Valley decision-makers to begin thinking about transit, and specifically the investment in public transportation and the value that transit brings to the community. The Transit Vision Plan becomes one element of the region's Constrained Long-Range Multimodal Transportation Plan.

The Plan will accomplish the following functions:

1. Record the region's vision, goals, and strategies for improving the transit mode of transportation in the Roanoke Valley as identified through input from citizens and local leaders.
2. Serve as a resource guide for transit service planning in the Roanoke Valley.
3. Encourage local governments to incorporate transit supportive development and infrastructure in local ordinances, policies, plans, and related guiding documents.
4. Identify and map all existing and proposed transit services.
5. Identify and map locations where transit services are needed and desired.
6. Provide strategies for accomplishing the needed services in a reasonable timetable.

The Transit Vision Plan is divided into six parts: (1) Introduction, (2) Background/Existing Conditions, (3) Existing Conditions Technical Report, (4) Preferences and Demand, (5) Recommendations, and (6) Implementation Strategies.

Mr. Miller outlined the Short-, Medium- and Long-Term Recommendations in the Plan, which were based upon four different inputs: (1) Service Gap Analysis, (2) Service Connection Analysis, (3) Frequent Corridor Analysis, and (4) Public Input.

Elements Critical to Success: Throughout the planning process it was clear that the way forward to realize the recommendations of the plan would require significant changes in the approach of how transit service is both funded and delivered. Valley Metro is controlled and funded primarily by the City and, as a result, provides very little service beyond the City limits. Some service and funding outside the City is accomplished through a Memorandum of Understanding with partnering localities, such as the City of Salem and the Town of Vinton. While this may meet the basic needs of many residents, it is felt that this does not meet the needs of the region and it cannot produce a transit system that helps achieve the goals of a Livable Roanoke Valley. To realize the transformative potential of the Vision Plan will require a truly regional approach with multiple jurisdiction serving on a regional transit agency. As a result, a critical next step would be to work collaboratively with local partners to develop a path forward that will enable a true regional organization with participation from many stakeholders and equitable regional decision-making.

Ms. Burcham commented that several new businesses have been announced recently in the Valley that may require some of the service recommendations to be accomplished sooner. In particular, it is desirable that transit service from the Alleghany Highlands also incorporate access to jobs in the Roanoke Valley.

The entire draft document is available at www.rvarc.org/transit.

The meeting was adjourned at 4:00 p.m.

Submitted by:

Wayne Strickland
Secretary to the Regional Commission

Balance Sheet

Roanoke Valley-Alleghany Regional Commission

Period From : 07/01/15 to 05/31/16

Run Date: 6/6/16
Run Time: 8:49:48 am
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Assets:

10000	CASH IN BANK BB&T	337,281.75
10100	INVESTMENT CUSTODY ACCT BB&T	63,565.42
10101	BBT&T WIOA ACCOUNT	1,500.00
10110	CAPITAL ONE CD	125,148.19
10111	WELLS FARGO	100,075.18
10300	PETTY CASH	150.00
10400	A/R REGIONAL BROADBAND AUTHORITY	5,000.00
10900	PREPAID EXPENSES	916.34
11000	PREPAID INSURANCE	301.50
11600	PREPAID PHYSICAL ASSETS	563,877.89
11700	PHYSICAL ASSETS, ACCUM DEP	-302,927.94
12200	PREPAID COMPUTER EQUIPT	4,340.00
12300	COMPUTER EQUIPT, ACC DEP	-3,471.84
12500	PREPAID TELEPHONE EQUIPT	1,591.00
12600	TELEPHONE EQUIPT, ACC DEP	-1,591.00
12800	PREPAID DUES	1,266.62

Total Assets:

\$897,023.11

Liabilities:

20000	ACCOUNTS PAYABLE	18,999.25
20300	ACCRUED ANNUAL LEAVE	50,044.74
20400	FICA WITHHELD	485.91
20800	DEFERRED REVENUE	344.00
20900	UNITED WAY	1,797.30
21200	BUILDING FUND	15,000.00

Total Liabilities:

\$86,671.20

Projects

30100	REGIONAL/LOCAL PROJECTS	-19,822.21
30500	RURAL TRANSPORTATION	-13,092.59
30600	PL TRANSPORTATION	-43,347.86
30800	VDRPT/FTA TRANSPORTATION	-28,696.73
30870	VDRPT TMP	-8,472.41
30871	SAVE-A-TON	1,035.76
30900	RIDESOLUTIONS	25,966.92
30903	ROANOKE RIVER BLUEWAY	9,227.15
31100	WORK FORCE DEVELOPMENT	-4,017.25
31300	WIOA FUNDS	-43,393.09
31400	WIF GRANT	-1,328.12
31500	TAP GRANT	-522.72
31600	ARC GRANT ASSISTANCE	-539.61
35000	ARC 2016	-3,273.48
36010	OTHER GRANTS	-9,656.53
37000	ROANOKE RIVER TMDL	-19,915.77
37600	BIKE MONTH SPONSORSHIP	6,896.42
38000	LEADERSHIP TRIPS	4,696.47
39000	GENERAL OPERATING FUND	106,441.45

Balance Sheet

Roanoke Valley-Alleghany Regional Commission

Run Date: 6/6/16
Run Time: 8:49:48 am
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Period From : 07/01/15 to 05/31/16

39400	UNRESTRICTED FUND BALANCE & INVEST CA	860,020.60	
	Total Projects	\$818,206.40	
	Total Liabilities and Projects	904,877.60	
	Net Difference to be Reconciled	\$-7,854.49	
	Total Adjustment	\$-7,854.49	
	Unreconciled Balance	\$0.00	

Reconciling Items

(1)	Paid Salaries are Timesheets show Difference	729,050.93 729,050.93	0.00
(2)	Leave accrued this year	-7,854.50	
(3)	Fringe Pool is Fringe allocated Difference	248,145.53 248,145.53	0.00
(4)	Indirect Pool is Indirect Allocated Difference	279,775.59 279,775.60	0.01
	Total adjustments	\$-7,854.49	

Agencywide Line Item Revenues and Expenditures

Roanoke Valley-Alleghany Regional Commission

Run Date: 06/06/2016
 Run Time: 8:57:05 am
 Page 1 of 2

Period: 07/01/2015 to 05/31/2016

With Indirect Detail

Code & Description		Budget	Current	YTD	Un/Ovr	% Bud
Revenues						
40000	ARC	60,814.00	0.00	57,158.87	3,655.13	93.99%
40200	FEDERAL - PL	321,862.00	75,904.45	218,424.63	103,437.37	67.86%
40210	VDOT PL	40,231.00	9,488.06	27,303.08	12,927.92	67.87%
40400	VDHCD ALLOCATION	75,971.00	0.00	75,971.00	0.00	100.00%
40410	ROANOKE VALLEY BROADBA	30,000.00	0.00	19,700.00	10,300.00	65.67%
40600	ALLEGHANY COUNTY	10,265.00	0.00	10,265.00	0.00	100.00%
40602	WORK FORCE DEVELOPMENT	49,985.00	0.00	133,487.86	-83,502.86	267.06%
40699	BEDFORD COUNTY	288.00	0.00	288.00	0.00	100.00%
40700	BOTETOURT COUNTY	31,096.00	0.00	31,096.00	0.00	100.00%
40800	CLIFTON FORGE	3,301.00	0.00	3,301.00	0.00	100.00%
40900	COVINGTON	5,320.00	0.00	5,320.00	0.00	100.00%
41000	CRAIG COUNTY	4,509.00	0.00	4,509.00	0.00	100.00%
41010	FRANKLIN COUNTY	44,009.00	0.00	44,009.00	0.00	100.00%
41020	MONTGOMERY COUNTY	114.00	0.00	114.00	0.00	100.00%
41100	CITY OF ROANOKE	101,913.00	0.00	107,113.00	-5,200.00	105.10%
41200	ROANOKE COUNTY	87,306.00	0.00	91,831.00	-4,525.00	105.18%
41208	REGION 2000	13,200.00	0.00	8,052.30	5,147.70	61.00%
41209	WEST PIEDMONT WFDB	10,000.00	0.00	3,203.43	6,796.57	32.03%
41210	ROCKY MOUNT	4,079.00	0.00	4,079.00	0.00	100.00%
41300	SALEM	25,274.00	0.00	26,607.00	-1,333.00	105.27%
41400	VINTON	8,098.00	0.00	8,531.00	-433.00	105.35%
41500	VDRPT/FTA - TRANSIT	125,542.00	0.00	97,149.00	28,393.00	77.38%
41600	VDRPT/STATE TRANSIT	15,693.00	0.00	12,144.00	3,549.00	77.38%
41800	VDOT/SPR RURAL TRANSP	58,000.00	15,047.14	39,820.73	18,179.27	68.66%
41900	VDRPT - RIDESHARE	273,180.00	0.00	259,518.00	13,662.00	95.00%
41901	VDRPT-TMP	34,000.00	0.00	21,052.00	12,948.00	61.92%
42100	DEPT ENVIRONMENTAL QUAL	39,938.00	0.00	10,388.39	29,549.61	26.01%
43000	INTEREST INCOME	1,000.00	110.16	901.51	98.49	90.15%
43200	MISCELLANEOUS INCOME	16,750.00	2,000.00	28,410.24	-11,660.24	169.61%
43300	LEADERSHIP TRIPS	0.00	0.00	4,696.47	-4,696.47	0.00%
43400	NRV	9,261.00	0.00	4,910.38	4,350.62	53.02%
43700	GREATER ROANOKE TRANSIT	11,337.00	0.00	0.00	11,337.00	0.00%
43702	HOMELESSNESS INTERAGEN	700.00	0.00	0.00	700.00	0.00%
Revenues		1,513,036.00	102,549.81	1,359,354.89	153,681.11	89.84%

Expenses

50000	SALARIES	670,525.00	64,629.84	721,196.43	-50,671.43	107.56%
50500	FRINGE BENEFITS	269,889.00	21,850.80	248,145.53	21,743.47	91.94%
51300	HEALTH INSURANCE	0.00	1,094.00	9,299.00	-9,299.00	0.00%
51400	FICA EMPLOYER WVWDB	0.00	952.47	8,127.65	-8,127.65	0.00%
51500	LIFE & LT DISABILITY	0.00	71.30	415.71	-415.71	0.00%
51700	STATE UNEMPLOYMENT WVW	0.00	0.00	109.66	-109.66	0.00%
51800	RETIREMENT WVWDB	0.00	390.00	2,730.00	-2,730.00	0.00%
52000	INSURANCE	5,000.00	261.92	3,185.62	1,814.38	63.71%
52100	SUPPLIES	13,500.00	1,040.66	16,975.86	-3,475.86	125.75%

Agencywide Line Item Revenues and Expenditures

Roanoke Valley-Alleghany Regional Commission

Run Date: 06/06/2016
 Run Time: 8:57:05 am
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Period: 07/01/2015 to 05/31/2016

With Indirect Detail

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
52200 POSTAGE	4,000.00	500.00	4,507.70	-507.70	112.69%
52300 SUBSCRIPTIONS	1,000.00	0.00	331.95	668.05	33.20%
52400 DUES	13,800.00	533.34	11,041.69	2,758.31	80.01%
52500 PRINTING	14,000.00	467.91	1,430.32	12,569.68	10.22%
52600 PUBLIC RELATIONS	2,000.00	0.00	350.00	1,650.00	17.50%
52700 TRAINING	8,500.00	0.00	5,433.00	3,067.00	63.92%
52800 TELEPHONE	11,100.00	690.27	9,926.93	1,173.07	89.43%
52900 TRAVEL	25,314.00	3,220.95	20,968.50	4,345.50	82.83%
53000 AUDIT FEES	9,500.00	0.00	9,450.00	50.00	99.47%
53200 CONFERENCES	8,295.00	49.00	4,774.00	3,521.00	57.55%
53300 FURNITURE & EQUIPMENT	3,500.00	0.00	1,153.00	2,347.00	32.94%
53400 DEPRECIATION F & E	900.00	72.33	795.63	104.37	88.40%
53500 MAIN F & E	12,000.00	968.00	4,223.82	7,776.18	35.20%
53600 MISCELLANEOUS	3,500.00	688.28	3,424.53	75.47	97.84%
53700 ADVERTISING	81,629.00	5,652.04	62,581.36	19,047.64	76.67%
53800 RECRUITMENT	500.00	0.00	749.95	-249.95	149.99%
53900 MEETINGS	10,300.00	639.89	7,116.53	3,183.47	69.09%
54100 LEGAL FEES	500.00	0.00	269.50	230.50	53.90%
54200 LIBRARY & MAPS	500.00	0.00	479.00	21.00	95.80%
54400 CONTRACT SERVICES	0.00	980.16	6,365.63	-6,365.63	0.00%
54500 SUBCONTRACT PAYMENTS	96,180.00	0.00	64,793.93	31,386.07	67.37%
54700 CONSULTANTS	178,604.00	21,949.00	91,329.82	87,274.18	51.14%
54900 COMPUTER SERVICES	15,000.00	1,260.68	18,044.73	-3,044.73	120.30%
55200 UTILITIES	15,000.00	886.31	10,475.64	4,524.36	69.84%
55300 LEASE PAYMENTS	6,500.00	360.92	3,970.12	2,529.88	61.08%
55800 BUILDING MAINTENANCE	22,000.00	18,621.64	36,767.70	-14,767.70	167.13%
56000 DEPRECIATION BUILDING	10,000.00	993.37	10,228.64	-228.64	102.29%
Expenses	1,513,036.00	148,825.08	1,401,169.08	111,866.92	92.61%
Agency Balance	0.00	-46,275.27	-41,814.19		

Executive Committee Report Proposed FY 2017 Budget

Members of the Roanoke Valley-Alleghany Regional Commission's Executive Committee met on May 18, 2016 to discuss the proposed FY 2017 budget.

Revenues

- Revenues & Expenses are down by \$99,870 because the Transportation PL carryover is less and no technical assistance grants were received from VDRPT.
- The carryover in transportation planning funds decreased from \$56,868 to \$1,276 in federal funds and from \$7,107 to \$160 in State funds.
- As agreed to by the Commission, the per capita dues rate was increased from .85 to .90.
- The Transportation Planning Organization approved the participating localities in the Urbanized Area (Cities of Roanoke, Salem and the Counties of Roanoke, Montgomery, Bedford and the Town of Vinton) pay a rate of .15 per capita to help meet the State required 10% match for transportation programs. This rate has not changes since its inception.
- The Rideshare Program expanded into the West Piedmont area which serves the Counties of Henry, Pittsylvania and Patrick and the Cities of Danville and Martinsville last year. The Virginia Department of Rail and Public Transportation (VDRPT) will increase the funding for the West Piedmont area from \$40,000 to \$60,000. The West Piedmont Workforce Development Board will pay the \$15,000 cash match required by VDRPT.
- The Western Virginia Workforce Development Board (WVWDB) has contracted with the Regional Commission to provide them with financial, marketing and data services in the amount of \$52,400. The new Director of Finance will handle all of the accounting for the WVWDB. The WVWDB will also pay \$1,000 a month to rent the ground floor of the Commission's office building.
- The Roanoke Valley Broadband Authority has contracted with the Regional Commission to provide technical assistance with the further development, construction and management of its fiber optics telecommunications network. The Authority will provide \$30,000 to the Commission for the technical assistance in FY2017.

Expenses

- The Commission will be updating its Strategic Plan and will spend approximately \$4,500 on a consultant to assist with the strategic planning process.
- The expenses shown in the budget for FY 2017 remain on the conservative side and reflect spending patterns from previous years.

COMMITTEE RECOMMENDATION:

The Executive Committee recommends that the Roanoke Valley-Alleghany Regional Commission adopt the proposed FY 2017 Budget at its meeting on June 23, 2016.

DRAFT

	Revised Budget 2016	Budget 2017	
Revenues:			
Localities Per Capita Regional Commission	\$284,250	\$302,346	Per capita .90, increases in population
Localities Per Capita TPO	\$35,323	\$35,323	Per capita .15
Department of Housing & Community Development	75,971	75,971	
Federal Highway Administration - PL	264,994	272,858	State-wide formula
Virginia Department of Transportation - PL	33,124	34,107	State-wide formula
Federal Highway Administration - PL C/O	56,868	1,276	Carryover from 2015
Virginia Department of Transportation - PL C/O	7,107	160	Carryover from 2015
Federal Highway Administration - SPR	58,000	58,000	State-wide formula
Virginia Department Rail & Public Transit, FTA Federal	125,542	127,208	State-wide formula
Virginia Department Rail & Public Transit, FTA State	15,693	15,901	State-wide formula
Virginia Department Rail & Public Transit Technical Assistance Grant	34,000	0	Grant Ended
Greater Roanoke Transit Company	11,336	0	Grant Ended
Virginia Department Rail & Public Transit, RideSolutions (Roanoke)	143,336	143,500	
Virginia Department Rail & Public Transit, RideSolutions (NRVPDC)	37,044	37,044	
Cash & Inkind Match (NRVPDC)	9,261	9,261	
Virginia Department Rail & Public Transit, RideSolutions (Region 2000)	52,800	52,800	
Cash & Inkind Match (Region 2000)	13,200	13,200	
Virginia Department Rail & Public Transit, RideSolutions (West Pied)	40,000	60,000	
Cash & Inkind Match (West Piedmont)	10,000	15,000	
Roanoke Valley Broadband Authority	30,000	30,000	
Department of Environmental Quality	39,938	0	Roanoke River TMDL ends 12/31/2015
Appalachian Regional Commission	60,814	61,811	
IMPLAN Contract	2,000	0	Hotel Roanoke
Work Force	49,985	52,400	
Save- A -Ton Campaign	6,000	0	Program Ended
Emergency Solutions Grant	700	0	Grant Ended
RVARC Interest Income	1,000	1,000	
Miscellaneous Income	14,750	14,000	Rent, special projects, other
RVARC General Fund	0	0	
Leadership Trip	0	0	
Total Revenues	\$1,513,036	\$1,413,166	

Expenses	Revised 2016	Proposed 2017
Salaries	\$670,525	\$695,405 3% merit increase,additional employee
Fringe Benefits	269,889	269,000 Health, Life, LTD, SUI, WC, Ret, SS, Med
Advertising	1,300	500 Long Range Plan & TIP, CEDS
Advertising	80,329	80,477 Ridesolutions
Auditing Fees	9,500	9,500 Robinson Farmer, Cox assoc
Bank Fees	1,500	1,100
Building Maintenance	22,000	22,000 Cleaning, elevator & security
Building Depreciation	10,000	10,000
Computer Services & Software	15,000	16,000 GIS,Office, Constant Contact, IMPLAN & Security
Conferences	8,295	7,000
Dues and Subscriptions	14,800	14,800
Furniture and Equipment	3,500	3,500
Furniture and Equipment Depreciation	900	900
Furniture and Equipment Maintenance	1,000	1,000
Insurance	5,000	5,000
Lease on copier	6,500	6,500
Legal Fees	500	500
Library and Maps	500	500
Maintenance Contract (HTF)	4,000	4,000
Maintenance Contract (Copier)	3,500	2,000
Maintenance Contract (Elevator)	3,500	3,500
Miscellaneous	2,000	900
Meetings	10,300	6,500
Postage	4,000	5,854
Printing	14,000	10,000
Public Relations	2,000	2,000
Recruitment	500	500
Supplies	13,500	13,500
Telephone	11,100	7,500
Staff Training	8,500	8,500
Travel	25,314	26,319
Utilities	15,000	14,000
Contracts		
Ridesolutions	0	200 Guaranteed Ride Home Program
Ridesolutions	33,680	33,680 NRV Rideshare Program
Ridesolutions	35,000	35,000 Region 2000 Rideshare Program
Ridesolutions	27,500	55,031 West Piedmont Work Force
On Call Consultant	54,666	0 Berkley Group
Roanoke River TMDL	37,938	0 Study Completed
Livable Roanoke Valley	18,000	36,000 Engage Virginia
Transit Network Route Analysis	68,000	0 Study Completed
Strategic Plan	0	4,500 Consultant
Computer Transfer to Cloud	0	0 VC3 Consulting
Total Program Expenditures	\$1,513,036	\$1,413,166
Budget Difference	0	0



Roanoke Valley-Alleghany

REGIONAL
commission

rvarc.org

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STAFF REPORT

SUBJ: 2016 Roanoke Valley-Alleghany Regional Comprehensive Economic Development Strategy (CEDS) Annual Update

Staff of the Roanoke Valley-Alleghany Regional Commission worked with the Roanoke Valley-Alleghany Regional Comprehensive Economic Development Strategy Committee in 2007 to develop the Roanoke Valley-Alleghany Regional CEDS document. The CEDS is updated annually and is a regional strategy that reflects local economic development needs and priorities. The CEDS planning process is a continuous process that enhances regional economic competitiveness and facilitates the implementation of regional priorities for investment. It establishes regional goals and objectives and includes a regional data profile, prioritized projects, performance measures, and an action plan for project implementation.

The CEDS Strategy Committee reviewed the 2016 Annual Update at their May 19, 2016 meeting and is forwarding the draft to the Regional Commission for action at their June 23rd meeting. The 2016 Roanoke Valley-Alleghany Regional CEDS Annual Update will be submitted to the U.S. Economic Development Administration (EDA) for their approval once it has been adopted by the Regional Commission. An EDA-approved CEDS is required in order to attain designation as an Economic Development District, which the Commission is in the process of pursuing. Economic Development District designation will provide the necessary resources to continue to improve the CEDS process.

A draft of the 2016 Roanoke Valley-Alleghany Regional CEDS Annual Update may be accessed via a link from the front page of the CEDS project website at: <http://rvarc.org/economy/regional-economic-planning-ceds-2/>

RECOMMENDATION: Staff recommends approval of the 2016 Roanoke Valley-Alleghany Regional Comprehensive Economic Development Strategy Annual Update, as presented, and adoption of the attached supporting resolution.



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The 23rd day of June, 2016

RESOLUTION

Approval of the 2016 Roanoke Valley-Alleghany Regional Comprehensive Economic Development Strategy (CEDS) Annual Update

WHEREAS, in 2007 the Roanoke Valley-Alleghany Regional Commission updated its Strategic Plan, which called for the development of a regional Comprehensive Economic Development Strategy (CEDS) for the Roanoke Valley-Alleghany region and for pursuing designation as an Economic Development District by the U.S. Economic Development Administration; and

WHEREAS, the Roanoke Valley-Alleghany Regional Comprehensive Economic Development Strategic Committee has been engaged in reviewing CEDS priority projects and in preparing the FY 2016 Annual Update, which fulfills requirements as set forth by the Economic Development Administration in applicable federal regulations pertaining to CEDS reports; and

WHEREAS, the CEDS planning process is a continuous planning process that will enhance regional economic competitiveness and will prove vital in implementing regional priorities for investment;

NOW, THEREFORE, BE IT RESOLVED, that the Roanoke Valley-Alleghany Regional Commission does hereby approve the 2016 Roanoke Valley-Alleghany Regional Comprehensive Economic Development Strategy Annual Update, as presented.

Charles Wagner
Chairman

Member Governments: Counties of Alleghany, Botetourt, Craig, Franklin and Roanoke, Cities of Covington, Roanoke and Salem, Towns of Clifton Forge, Rocky Mount and Vinton