

June 1, 2016

MEMORANDUM

TO: Members, Transportation Technical Committee
FROM: Mark McCaskill, AICP, Director of TPO Programs
SUBJ: June 9, 2016 TTC Meeting/Agenda

The June meeting of the Transportation Technical Committee (TTC) will be held Thursday, June 9, 2016 at 1:30 pm at the Roanoke Valley-Alleghany Regional Commission office (Top Floor Conference Room), 313 Luck Avenue, SW in Roanoke, VA.

AGENDA

1. Welcome, Call to Order, Introductions *Chairman Holladay*
2. Action on the May 12, 2016 Minutes, pp. 2-5 *Chairman Holladay*
3. Appointment of 2016 Nominating Committee, p. 6 *Chairman Holladay*
4. HB2 Discussion *Bryan Hill*
5. Final Review of the Draft Roanoke Valley Transit Vision Plan *Cristina Finch*
 - [Executive Summary Attachment #1](#)
 - Plan available for download from <http://rvarc.org/transportation/transit/>
6. Other Business
7. Comments by Members and/or Citizens
8. Adjournment

TPO POLICY BOARD: Cities of Roanoke and Salem; Counties of Bedford, Botetourt, Montgomery and Roanoke; Town of Vinton; Greater Roanoke Transit Company (*Valley Metro*); Roanoke-Blacksburg Regional Airport; Virginia Department of Rail & Public Transportation; Virginia Department of Transportation

MINUTES

Transportation Technical Committee Meeting May 14, 2016

The May meeting of the Transportation Technical Committee was held on Thursday, May 14, 2016 at 1:30 p.m. at the Roanoke Valley-Alleghany Regional Commission office, 313 Luck Avenue, SW, Roanoke, VA. Attendance follows:

| <u>Member</u> | <u>Representing</u> |
|-------------------------------------|------------------------------------|
| Liz Belcher | Roanoke Valley Greenway Commission |
| Dan Brugh | Montgomery County |
| Chris Chittum | City of Roanoke |
| Brian Epperly | Roanoke County |
| Michael Gray <i>(via telephone)</i> | VDOT – Salem District |
| Joey Hiner | Town of Vinton |
| David Holladay | Roanoke County |
| Mark Jamison | City of Roanoke |
| Amanda McGee | Botetourt County |
| Melinda Payne | City of Salem |
| Kevin Price | Valley Metro |
| Cody Sexton | Botetourt County |
| Ben Tripp | City of Salem |

Staff Present: Cristina Finch, Mark McCaskill and Jackie Pace.

1. CALL TO ORDER, WELCOME & GUESTS IN ATTENDANCE

Chairman Holladay called the meeting to order at 1:30 p.m. and noted that a quorum was present. The following guests were in attendance: Carol Linkenhoker, VDOT-Salem District and Tori Williams, Roanoke County.

2. APPROVAL OF THE APRIL 14, 2016 MINUTES

The Minutes of the April 14, 2016 TTC meeting were previously distributed.

Transportation Technical Committee Action:

Upon motion by Melinda Payne, seconded by Amanda McGee and carried, the Minutes of the April 14, 2016 TTC meeting were approved, as presented.

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3. **HB2 APPLICATION DISCUSSION**

Mark McCaskill reported this is the time to start thinking about applications for the next HB2 process. McCaskill stated the TPO staff is interested in project applications that localities wish the RVTPO to submit on their behalf. This is, of course, in addition to the applications being submitted from each locality. That way staff can get an idea of what the localities will be submitting, as well as what the TPO submits on their behalf. McCaskill stated that applications in this round are not the initial six years (FY17-FY22), but are for FY18-FY22, where FY22 and FY23 funds will be programmed -- in essence the next available spots. McCaskill added that Bryan Hill would appreciate localities working with him by letting him know what project ideas they are considering for application, that way he will be aware of any redundancies or conflicts.

4. **RSTP – NEW FUNDS**

A spreadsheet provided by Michael Gray (Working Draft “FY17-22 RSTP Six-Year Financial Plan”) was distributed at the meeting. The spreadsheet showed RSTP projects and their approved amounts for each year, as well as new RSTP funding the TPO area is projected to receive in years 2017 through 2022, which is approximately \$9,243,360. Gray stated that the TTC needs to decide how they want to distribute the projected additional funds.

Gray suggested that the TTC look at the 15 RSTP projects (many of which he noted were already fully funded) to see if there are any project changes needing to be made. Gray referred to discussion items on the bottom of the spreadsheet, and referred to #1 by saying that, *“Estimates need to be revised for all projects; extra funding could be used to cover increases (high priority to low); not a way to add to the scope of the project; red flag if project increases over a certain amount (10-15%).”*

Gray indicated that it is time for project managers/applicants to update their original cost estimates, stating that if costs are significantly higher than original estimates, then it may be time to start asking questions. He noted that some projects are complete, while others are underway. He also stressed the need to find out if there are any cost increases on existing projects (this only applies to projects which had money in the first two columns of the spreadsheet - Previous Allocation and FY17 amounts).

Gray stated he would send an email next week requesting all applicants/managers of projects in the FY’16-21 RSTP Six-Year Financial Plan to update their cost estimates and provide that information to him at VDOT-Salem District, David Holladay at Roanoke County, and Bryan Hill at the Regional Commission **by close of business on Tuesday, June 7**. The updated estimates will be used by the TTC and TPO Policy Board in the development of the FY’17-22 RSTP Six-Year Financial Plan.

Following discussion, the TTC felt it needed guidance from the TPO Policy Board on how to recommend redistributing the additional RSTP funding. Several scenarios were heard (i.e., fund applicants on list, call for applications this year, hold money in account, hold majority until cycle in fall of 2017, etc.). It was agreed that Michael Gray and David Holladay would present the new RSTP funding scenario to the TPO Policy Board at their May 26, 2016 meeting for their feedback and direction on how to move forward.

5. **REVIEW OF THE DRAFT ROANOKE VALLEY TRANSIT VISION PLAN**

Cristina Finch reported that work on the 375-page Roanoke Valley Transit Vision Plan began in July 2013. Ms. Finch presented a PowerPoint on the six parts of the Roanoke Valley Transit Vision Plan:

- **Part 1: Introduction**
- **Part 2: Background/Existing Conditions**
- **Part 3: Existing Conditions Technical Report**
- **Part 4: Preferences and Demand**
- **Part 5: Recommendations**
- **Part 6: Implementation Strategies**

Liz Belcher noted that she did not see the tourism aspect under the bike share item addressed in the plan (Part 5: Recommendations).

Ms. Finch also shared the benefits of the plan to the region:

Benefits Summary:

- Investing in transit services/facilities will:
 - Increase Economic Prosperity
Promote economic development, create jobs, increase access to major employment and activity centers, and enhance economic diversity.
 - Enhance Community
Connect the region with new travel options, encourage smart redevelopment that results in walkable mixed-use neighborhoods, and protect existing neighborhoods.
 - Provide Travel Options
Greatly expand travel choices for all residents and visitors and support an efficient regional transportation system that enhances regional connectivity.
- Measured Benefits:
 - *Short Term:* New service to over 16,000 residents and 14,000 jobs; improves the quality of service for over 50,000 residents and jobs.
 - *Mid Term:* Improve the quality of service for: 49% of the population (52,000), and 61% of jobs (47,000); and Connect an additional 7,000 people and 4,000 more jobs.
 - *Long Term:* Improve the quality of service for: 66% of the population (75,000), and 80% of jobs (67,000) in the short-term service area.
- Benefits for Everyone:
 - Households near public transit drive on average 4,400 fewer miles than households with no access to public transit.
 - More than half of Americans without transit are dissatisfied with that condition.
 - 52% of Americans planning to move in the next five years want communities that include access to public transportation.
 - 62% of Americans planning to move in the next five years would prefer to settle in mixed-use communities.
 - Every \$10 million in operating improvements to public transportation yields \$32 million in increased business sales.

- Every \$10 million in capital improvements in public transportation yields \$30 million in increased business sales.
- 88% of respondents to a 2013 national survey agreed that public transportation improves access to job and career opportunities, as well as to medical facilities, schools and colleges.
- 74% supported using public money to “create, expand and improve public transportation.”
- 84% of survey respondents in the Roanoke Valley said they would support allocating more funds for transit.
- 80% said they would ride transit if it were convenient and affordable.

Next Steps: Incorporate feedback; develop executive summary; public comment period deadline is May 27, 2016; and presentation to the TPO Policy Board for action at their June 23, 2016 meeting to be followed by adoption for inclusion in the Constrained Long Range Multimodal Transportation Plan, and local government endorsements. The entire plan is available for review and/or download at www.rvarc.org/transit.

6. **FINANCIALLY CONSTRAINED LIST DEVELOPMENT PROCESS AND LONG-RANGE PLAN TIMELINE**

Mark McCaskill reported that staff will be working on the Constrained Long-Range Multimodal Transportation Plan (CLRMTP) over the summer. Originally, June would have been the month for completion of the Plan, but due to delays in delivery of the travel demand model from the State, a short staff and having to undergo a federal review, staff was unable to move the Plan ahead as it would have liked. McCaskill reported that the federal review team signed off on the TPO staff submitting the plan in August or September of 2016. McCaskill envisions that the initial CLRMTP will be a 20 to 30-page Summary Plan, similar to the Livable Roanoke Valley Plan, that will suffice until the more technical document (200+ pages) is developed. McCaskill said while the CLRMTP would be more citizen friendly, it still has to meet federal requirements by having a financially constrained list of projects, environmental adjustment analyses, etc. McCaskill stated that he would like to receive projects to be included in the constrained list within the next two months.

McCaskill stated that the Financially Constrained List will now be developed on a regional basis reflecting recent statewide prioritization and project selection procedures through Virginia’s HB2. If localities have project names, scope and cost estimates for potential HB2 project applications, they will need to be listed in the Financially Constrained List. McCaskill stated he sent out several emails on this subject. One such email was a cost estimated spreadsheet provided by Michael Gray to help come up with planning costs. A timeline was provided in the agenda package and McCaskill asked that projects for the Financially Constrained List be provided within the next two months (June & July).

The meeting was adjourned at 3:00 p.m.

Submitted by Jackie L. Pace
Recording Secretary

STAFF REPORT

SUBJ: Appointment of 2016 TTC Nominating Committee

The Chairman shall appoint a Nominating Committee, of at least two members, at the June 12, 2016 TTC meeting. The TTC Bylaws state that a Nominating Committee is to be appointed at least one month prior to TTC elections, which are held in July of each even numbered year.

Article VI, Section 2 of the TTC Bylaws states... *“The Chairman and Vice Chairman shall serve for a two-year term or until their successors are elected and shall be eligible for re-election. The election of officers shall be held at the July meeting of every even numbered year and those members elected to office shall assume their duties at the conclusion of the meeting.”*

Article VI, Section 3 of the TTC Bylaws states... *“At least one month prior to the election, the chairman shall appoint a nominating committee of at least two members. The nominating committee shall mail or electronically communicate to each TTC member the name(s) of the nominee(s) for the offices of Chairman and Vice Chairman one week prior to the meeting at which the election will be held. Additional nominations may be made from the floor at the time the elections are held.”*

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