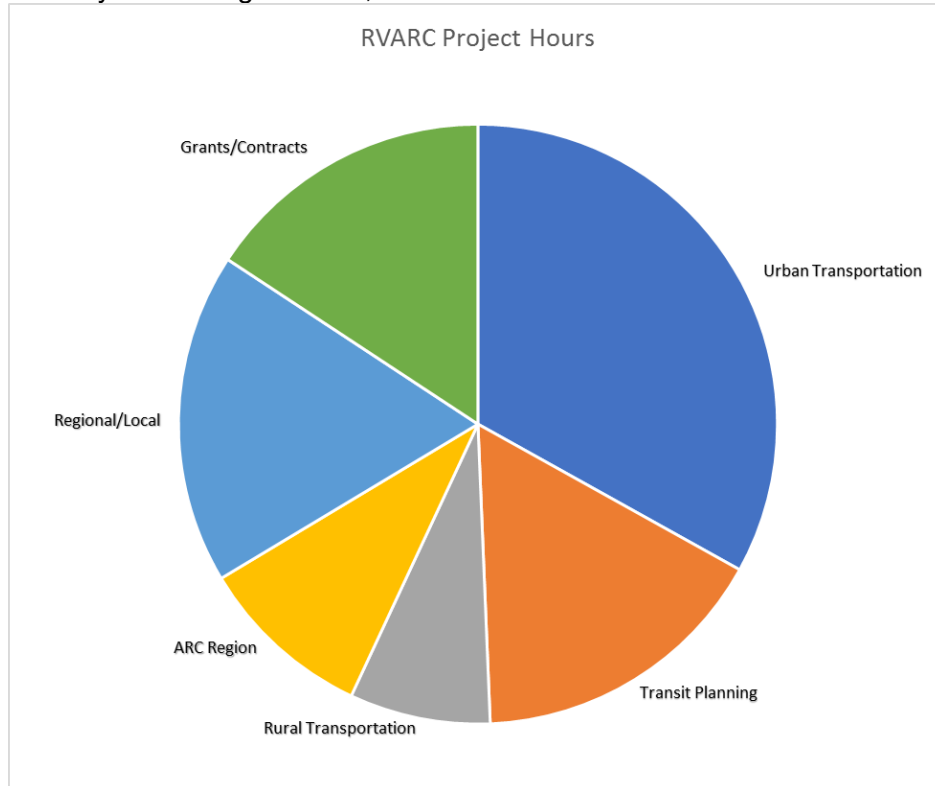


Annual Work Program Development Process

The Roanoke Valley-Alleghany Regional Commission (RVARC) was established in 1968 as a planning district commission and serves as the staffing agent for the Roanoke Valley Transportation Planning Organization (RVTPPO), the fiscal agent for the Western Virginia Workforce Development Board, and the administrator of the RideSolutions program. The RVARC's Work Program is guided by its funding sources, and hours are distributed as seen in the following chart.



The expertise of the Commission staff lies in the areas of conducting studies on issues and problems of regional significance, identification and study of potential opportunities for local cost savings through coordinated local government efforts, provision of technical assistance to local planning/public works departments, collection and maintenance of transportation, demographic, economic and other data concerning the region and the localities. The Commission's goal is to provide assistance that will improve the economic, physical and social development of our member governments. To do this, the Commission must have input from our member governments.

Within the Annual Work Program, there are a number of tasks that are fundamental to the operation of the organization and are done on an annual recurring basis. However, within the budget, there is room to provide requested technical assistance. Member local governments, the Virginia Department of Transportation, the Virginia Department of Rail and Public Transportation, and the Greater Roanoke Transit Company (Valley Metro) are invited to submit a letter and the completed Work Program Suggestion Forms requesting RVARC staff to work on regional or local projects.

A Work Program Committee of the Roanoke Valley-Alleghany Regional Commission reviews proposed economic and community development, environmental and rural transportation projects; while urban transportation projects are referred to the RVTPO. Urban transportation projects are reviewed and approved by the RVTPO Policy Board as part of the Unified Planning Work Program (UPWP). The UPWP is incorporated into the Work Program approved by the Roanoke Valley-Alleghany Regional Commission Board.

Below is the schedule for developing the FY'18 (July 1, 2017-June 30, 2018) Work Program:

Mid-January 2017: RVARC sends invitation to submit project requests to local administrators.

February 10, 2017: Recommended projects due to local administrators.

February 16, 2017: Submittal response due to RVARC from local administrators.

February-April 2017: RVARC Work Program Committee reviews the Work Program development related to non-urban transportation projects.

March 23, 2017: RVTPO Policy Board reviews the draft Roanoke Valley Unified Planning Work Program (UPWP) – the urban transportation element of the RVARC Work Program.

April 27, 2017: RVTPO Policy Board approves the Roanoke Valley UPWP.

May 25, 2017: RVARC reviews and approves the complete RVARC Work Program, inclusive of the UPWP.