**STBG/CRP Candidate Project Application**

*Instructions*: Please limit this application to a maximum of 8 pages (11 pt. Arial font 1.5 spacing); Complete the following form for new project applications. This application will be emailed to Members and Alternates of the RVTPO Policy Board, TTC members, current project sponsors, it is also available online [rvarc.org/stbg](http://www.rvarc.org/stbg) or [rvarc.org/crp](http://www.rvarc.org/crp).

Please upload zipped materials to the “applications” folders shared in an email sent July 3, 2023, by Alison Stinnette astinnette@rvarc.org. When uploading materials ensure you create a subfolder titled your candidate project title. If you need the application folder resent or have any other questions, reach out to the email address provided above. For those candidate project applications that are applying for both STBG and CRP funding, please check both boxes on a single application, and upload the same zip file to both project application links.

Applications are due by ***September 29, 2023, at 5:00 pm.***

1. **For what funding program is the candidate project applying?**

[ ]  Carbon Reduction Program (CRP)

[ ]  Surface Transportation Block Grant (STBG)

1. **Project Title:**
2. **Project Sponsor(s):**

*Note: Project sponsors bear the risk of cost estimates and any additional funds required beyond the requested STBG/CRP amount.*

1. **Primary Point of Contact for Application Name, Email, Phone #:**
2. **Project Administration:**

[ ]  **Local** - Request to Administer (RTA) form must be submitted with this application.

[ ]  **VDOT** - Must include email/letter documentation from VDOT agreeing to administer the project and concurring with Scope, Sketch, Cost Estimate & Schedule.

[ ]  **RVARC** - (available for Studies or PE-only projects) Must include email/letter documentation from RVARC agreeing to administer the project.

1. **Street/Road/Facility Name:**

**Route #:**

**Functional Classification (use Local if it is not on a roadway):**

|  |  |  |
| --- | --- | --- |
| **Project Termini:** | *Start Location* | *End Location* |
| *Description* |  |  |
| *Latitude/Longitude* |  |  |

1. **Project Length (mi.):**
2. **Are there bridges or large drainage structures present within the project limits?**

 [ ]  No

 [ ]  Yes–not impacted by project

 [ ]  Yes-being constructed, repaired, or replaced by project; # included in project \_\_\_\_\_

1. **What environmental work is required (if known)?** [ ] CE, [ ] OTPCE, [ ] PCE, [ ] EA, [ ] EIS
2. **What transportation problem will this project address?**
3. **Project Description and Detailed Scope of Work:**
4. **Summary of Proposed Cost Estimate and Schedule:**

*Note: Please attach a detailed line-item cost estimate.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Check the phase(s) included in this application** | **Desired Start\*** | **Total Cost Estimate** | **Committed Funding & Source** | **Amount of Other Funding being Applied for & Source** | **STBG Funding Request** |
| [ ]  Study Only | Month/Day/Year | $ | $ | $ | $ |
| [ ]  Prelim. Eng. | Month/Day/Year | $ | $ | $ | $ |
| [ ]  Right of Way | Month/Day/Year | $ | $ | $ | $ |
| [ ]  Construction | Month/Day/Year | $ | $ | $ | $ |
| [ ]  Other: \_\_\_\_\_ | Month/Day/Year | $ | $ | $ | $ |
| ***TOTAL:*** | Month/Year to Month/Year | $ | $ | $ | **$** |

*\*Highway project applications require use of* [*Project Delivery Plan*](http://vdotforms.vdot.virginia.gov/SearchResults.aspx?filename=Project%20Delivery%20Plan.xlsx) *or* [*VDOT Schedule Tool*](http://vdotforms.vdot.virginia.gov/SearchResults.aspx?filename=LAP%20Schedule%20Tool.xlsx)

1. **Please indicate if this STBG/CRP funding is being requested as committed or conditionally committed funding for use as leverage towards other funding sources:**

[ ]  Committed OR

[ ]  Conditionally towards the next SMART SCALE round

[ ]  Conditionally towards other funding-please identify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Check all that apply to this Candidate Project (CRP Eligible Activities)**

[ ]  Bus Rapid Transit

[ ]  Bike lanes

[ ]  Sidewalks and crosswalks

[ ]  On-road and off-road trails

[ ]  Alternative fueling/charging infrastructure

[ ]  Truckstop electrification

[ ]  Diesel engine retrofits

[ ]  Energy efficient lighting and traffic control devices

[ ]  Intelligent transportation systems

[ ]  Traffic flow improvements

[ ]  Zero-emission equipment and vehicles

[ ]  Sustainable pavement and construction materials

1. **Relationship to Existing Projects/Project Phases (noting UPC #’s or Project #’s as applicable):**
2. **STBG/CRP Candidate Project Rating Factors - Please explain how the candidate project relates to each of the following scoring criteria:**
3. **Regional Project Consideration**
4. **Support the Economic Vitality of the Metropolitan Area (STBG Only)**
5. **Increase the Safety and Security of the Transportation System**
6. **Increase the Accessibility and Mobility of People and Freight**
7. **Protect and Enhance the Environment, Promote Energy Conservation, and Improve Quality of Life, Promote Consistency between Transportation Improvements and State/Local Planned Growth and Economic Development Patterns.**
8. **Promote Efficient System Management and Operation**
9. **Emphasize the Preservation of Existing Transportation System**
10. **Improve the Resiliency of the Transportation System and Reduce or Mitigate Stormwater Impact of Surface Transportation**
11. **Enhance Travel and Tourism (STBG Only)**
12. **Enhance Land Use Coordination**
13. **Demonstrate Project Readiness**
14. **Project included in Previous Plan(s) with a Public Input Process**

**Supporting Material Attachments (not included in the 8-page maximum):**

* Detailed project sketch including as much information as possible, such as typical sections, drainage and utility information, pavement details, pedestrian and bicycle accommodations, signals and lighting, signage, etc.
* Detailed cost estimate by phase as summarized previously (Click to download VDOT’s [***Estimate Workbook***](https://www.vdot.virginia.gov/business/resources/Cost_Estimation_Office/CEWB_User_Manual_Version2_1.pdf) for assistance) noting Total STBG Funding Request, Total of Other Funding Sources Secured, Total of Other Funding Sources Applied For (or being Applied For), and the sum Total Project Cost.
* For Locally Administered Projects – VDOT approved Request to Administer (RTA) form.
* For VDOT or RVARC Administered Projects – VDOT or RVARC coordination confirmation email/letter.
* *(optional)* Letters of Support and/or Resolutions of Support from project sponsors
* *(optional)* Previous studies or other supporting materials.

***List file names of all supporting material attachments:***

*(Please limit file names to 15 characters including spaces, excluding file extension.)*