



MINUTES

A Special Called Meeting of the Roanoke Valley Transportation Planning Organization (RVTPO) Policy Board was held on Tuesday, November 24, 2020 at 1:00pm. Pursuant to the City of Roanoke Emergency Ordinance adopted by the Roanoke Valley Transportation Planning Organization RVTPO Policy Board on April 23, 2020 and the 2020 Virginia General Assembly legislation H29 enacted April 24, 2020, the Special Called Meeting of the RVTPO was held virtually via Zoom. The purpose of the special meeting was to review a proposed adjustment to the RVTPO's FY21-26 Surface Transportation Block Grant (STBG) Financial Plan.

TPO VOTING MEMBERS PRESENT

Mickey Johnson	Bedford County
Steve Fijalkowski	Montgomery County
Phil North, <i>Vice Chair</i>	Roanoke County
David Radford	Roanoke County
Bill Bestpitch	City of Roanoke
Joe Cobb	City of Roanoke
Daniel Sonenklar	Va. Dept. of Rail and Public Transportation
Ken King	Virginia Dept. of Transportation – Salem District

TPO VOTING MEMBERS ABSENT

Steve Clinton	Botetourt County
Billy Martin, <i>Chair</i>	Botetourt County
Renee Turk	City of Salem
Bill Jones	City of Salem
Keith Liles	Town of Vinton
Mike Stovall	Town of Vinton
Kevin Price	Greater Roanoke Transit Company (Valley Metro)
Richard Osborne	Roanoke-Blacksburg Regional Airport

TPO NON-VOTING MEMBERS PRESENT

Richard Caywood	Roanoke County
Anita McMillan	Town of Vinton
Ben Tripp	City of Salem

Others Present: Will Crawford, Roanoke County, Megan Cronise, Roanoke County; Michael Gray, Virginia Department of Transportation (Salem District), Sarah Rhodes-Virginia Department of Transportation (Central Office).

Staff Present: Cristina Finch, Bryan Hill, Rachel Ruhlen, Wayne Strickland and Virginia Mullen.

TPO POLICY BOARD: Cities of Roanoke and Salem; Counties of Bedford, Botetourt, Montgomery and Roanoke; Town of Vinton; Greater Roanoke Transit Company (*Valley Metro*); Roanoke-Blacksburg Regional Airport; Virginia Department of Rail & Public Transportation; Virginia Department of Transportation

1. **CALL TO ORDER, ROLL CALL, INTRODUCTIONS**

Vice Chair North called the meeting to order at 1:00 p.m. A quorum was present.

Vice Chair North read the following opening statement...*"This Special Called meeting of the Roanoke Valley Transportation Planning Organization has been scheduled for today, November 24, 2020 at 1:00 p.m. via Zoom. Pursuant to the City of Roanoke Emergency Ordinance adopted by the RVTPO Policy Board on April 23, 2020 and 2020 Virginia General Assembly legislation H29 enacted April 24, 2020, the Special Called meeting of the Roanoke Valley Transportation Planning Organization will be held virtually via Zoom. The purpose of the Special Meeting is to review a proposed adjustment to the RVTPO's FY21-26 Surface Transportation Block Grant (STBG) Financial Plan. Under the current State of Emergency, and until further notice, it has been deemed unsafe to assemble a quorum of a public body in one place. Any members of the public may view and participate in the meeting through electronic means. Meeting details are listed on the second page of the agenda. All materials made available to the members will be made available to the public at the same time by posting on the RVARC website."*

2. **APPROVAL OF ADJUSTMENT #1 TO THE FY 2021-2026 SURFACE TRANSPORTATION BLOCK GRANT (STBG) FINANCIAL PLAN**

Ms. Finch reported that the Virginia Department of Transportation and Roanoke County have contacted RVTPO staff regarding an urgent, unforeseen programming issue related to STBG funding. This issue impacts multiple SMART SCALE applications currently in pursuit of SMART SCALE funding which requires the Policy Board's approval per the RVTPO's STBG Project Development and Selection Procedures. According to VDOT's programming policies, some of the committed funds approved by the Policy Board in June 2020 are not eligible for inclusion as leverage unless they are programmed in FY23 or later. In order for the committed funds to be considered during the SMART SCALE scoring process, Board action is required. The proposed by VDOT, Adjustment #1 to the FY 2021-2026 STBG Financial Plan was distributed with the agenda. Mr. King explained that the proposed changes will allow for better use of allocations to support the SMART SCALE applications. The proposed change will advance the schedules of the current SMART SCALE applications, which will reduce project inflation and allow projects to begin sooner if funded.

A resolution approving Adjustment #1 to the FY2021-2026 STBG Financial Plan was presented for consideration with the note that there was a mistake in the fiscal year for the Route 419 Streetscape Improvements, Phase 2 Project. After correction, the sentence should read as follows: *"Remove \$100,000 from FY22 and add it to FY24."*

Motion: by Mr. Bestpitch to amend the Resolution to reflect the change. The motion was seconded by Mr. King.

RVTPO Policy Board Action: Roll Call Vote: Ayes - 8 (Johnson, Bestpitch, Cobb, Fijalkowski, North, Radford, King, Sonenklar); Nays - 0; Abstentions - 0. Motion carried unanimously.

Motion: by Mr. Radford to approve the Resolution, approving adjustment #1 to the FY2021-2026 STBG Financial Plan, as amended. The motion was seconded by Mr. Johnson.

RVTPO Policy Board Action: Roll Call Vote: Ayes - 8 (Johnson, Bestpitch, Cobb, Fijalkowski, North, Radford, King, Sonenklar); Nays - 0; Abstentions - 0. Motion carried unanimously.

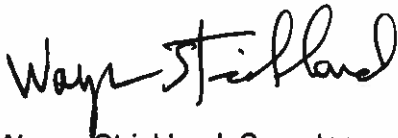
(A copy of the signed Resolution is attached with the Minutes.)

3. COMMENT PERIOD BY RVTPO POLICY BOARD MEMBERS AND/OR PUBLIC

Mr. King commented that the Policy Board should look into two issues: 1.) the two-year commitment policy given that if projects are going to use STBG funds as leverage for SMART SCALE the Board will need to be able to commit to those funds beyond the first two-years and 2.) suggest a process similar to the Commonwealth Transportation Board where administrative changes (such as to the year of allocation; not total amount) can be handled by staff and acted on by the Board at the next regular scheduled meeting, by listing the changes under the consent agenda items. Mr. Radford agreed with Mr. King in changing the procedures to provide more policy flexibility where staff is given the latitude to shift funds without having to go to a more formalized procedure. Mr. North asked Mr. Strickland if staff could work with Mr. Radford and Mr. King on the language and present a recommendation at a future meeting.

Mr. North wished everyone a Happy Thanksgiving.

The meeting adjourned at 1:17 p.m.



Wayne Strickland, Secretary
Roanoke Valley Transportation Planning Organization



The 24th day of November 2020

RESOLUTION

by the Policy Board of the Roanoke Valley Transportation Planning Organization
Approving Adjustment #1 to the FY 2021-2026 Surface Transportation Block Grant (STBG)
Financial Plan

WHEREAS, the RVTPO Policy Board has the opportunity and responsibility to prioritize Surface Transportation Block Grant (STBG), formerly known as Regional Surface Transportation Program (RSTP), funds for essential transportation improvements within the Roanoke Valley TPO Study Area Boundary; and,

WHEREAS, the RVTPO Policy Board approved the FY21-26 STBG Six-Year Financial Plan on June 25, 2020, and the Virginia Department of Transportation (VDOT) has since requested an adjustment to the timing of STBG funding allocations for the following SMART SCALE Round 4 candidate projects:

- **Route 220 Superstreet and Access Management**
 - Remove \$100,000 from FY22 and add it to FY23
- **Route 419 Streetscape Improvements, Phase 2**
 - Remove \$100,000 from FY22 and add it to FY24
- **Aviation Drive/Valley View Blvd. Pedestrian Improvements**
 - Remove \$81,980 from previous funding and add it to FY23; remove \$231,520 from FY21 and add it to FY24
- **Valleypointe Parkway Realignment**
 - Remove \$100,000 from FY22 and add it to FY24

WHEREAS, in order to meet the allocations timeline requested by VDOT for the projects noted above, and in order to keep within the yearly anticipated STBG funding available to the RVTPO, adjustments to the timing of allocations are needed for the following current STBG projects:

- **Route 419/U.S. 220 Diverging Diamond Interchange**
 - Adjust funding in FY21 from \$408,929 to \$640,449, FY22 from \$769,853 to \$1,069,853, FY23 from \$600,000 to \$500,000, and FY24 from \$1,530,147 to \$1,098,627)
- **Greenway Connection – Riverland Road**
 - Adjust previous funding from \$208,500 to \$290,480 and FY23 from \$304,822 to \$222,842)

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WHEREAS, on June 25, 2020, the RVTPO Policy Board granted a waiver from Policy #9 of the RVTPO's STBG Project Development and Selection Procedures regarding allowing projects not included in the 2018 Regional Study on Transportation Project Prioritization for Economic Development and Growth to also be eligible for "conditional commitment" of funds and the attached FY21-26 STBG Six-Year Financial Plan reflects no change to the amount of "Additionally Conditionally Committed Funding" which requires the remaining funds to complete the project be secured in order to receive these conditionally committed funds; and

WHEREAS, the RVTPO Policy Board additionally waives Policy #4 regarding committed projects needing to have funds within the first two years of the financial plan acknowledging that although these four projects will have no funds in the first two years of the financial plan, the RVTPO Policy Board is still committed to the "Committed Funding Recommended" for the four projects noted above, regardless of the project's ability to secure the remaining funds needed for construction through other sources;

NOW THEREFORE BE IT RESOLVED, that the Policy Board of the Roanoke Valley Transportation Planning Organization does hereby approve adjusting the FY 2021-2026 Surface Transportation Block Grant (STBG) Financial Plan (shown in the attached table) as requested by the Virginia Department of Transportation to the projects noted previously including any changes that were included in the motion and seconded of this resolution and forwards this supporting resolution/endorsement to the Virginia Commonwealth Transportation Board.

Phil North, Vice-Chair
Roanoke Valley Transportation Planning Organization

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FY 2021-2026 Surface Transportation Block Grant (STBG) Six-Year Financial Plan
 Approved November 24, 2020

Project	Project UPC	Additional Conditionally Committed Funding	"Committed" Funding Recommended	Previous Allocations	FY21	FY22	FY23	FY24	FY25	FY26
Roanoke River Greenway - Greenhill Park (Roanoke County) to Riverside Park (Salem)	97171		\$ 4,590,760	\$ 4,590,760	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roanoke River Greenway - Eddy Avenue Bridge (Salem)	106486		\$ 1,289,114	\$ 1,289,114	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roanoke River Greenway - City of Salem Ine to Bridge Street	105439		\$ 4,363,800	\$ 4,363,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roanoke River Greenway - Water Pollution Control Plant to the Blue Ridge Parkway	91191		\$ 4,257,840	\$ 4,257,840	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Plantation Road, Bicycle, Pedestrian and Streetscape Improvement Project	103607		\$ 1,679,503	\$ 1,679,503	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Exit 140 Park and Ride Reconstruction	99542		\$ 2,650,000	\$ 2,650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tinker Creek Trail Extension	110101		\$ 3,227,047	\$ 2,626,413	\$ -	\$ 598,634	\$ -	\$ -	\$ -	\$ -
Bus Replacement and Rebuild Program	718675/DRPT		\$ 13,622,784	\$ 7,662,632	\$ 1,955,439	\$ 1,955,439	\$ 2,049,274	\$ -	\$ -	\$ -
Garden City Trail Connection	106285		\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Willbut Avenue Bicycle and Pedestrian Accommodations (5th Street to City/Town limit)	111649		\$ 1,684,030	\$ 195,300	\$ 1,250,982	\$ -	\$ 237,748	\$ -	\$ -	\$ -
Route 419/US 220 Diverging Diamond Interchange	115480		\$ 5,731,866	\$ 1,199,714	\$ 640,449	\$ 1,089,853	\$ 500,000	\$ 1,098,627	\$ 1,223,223	\$ -
Roanoke River Greenway Bridge across Barnhardt Creek	113568		\$ 897,770	\$ 897,770	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roanoke River Greenway through Explore Park	113567		\$ 3,020,308	\$ 431,678	\$ -	\$ 1,117,559	\$ -	\$ 1,471,071	\$ -	\$ -
Willbut Avenue Bicycle and Pedestrian Accommodations (W Lee Avenue to 1st Street)	113565		\$ 545,250	\$ 69,500	\$ -	\$ 12,000	\$ 263,750	\$ 200,000	\$ -	\$ -
Route 220 at International Parkway Improvements	115457		\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
Starkey Road/Buck Mountain Road Intersection Improvements	113144		\$ 2,068,115	\$ -	\$ -	\$ 30,327	\$ 778,090	\$ 641,759	\$ 647,939	\$ -
Elizabeth Greenway	113566		\$ 1,104,400	\$ 108,188	\$ 84,900	\$ -	\$ 913,332	\$ -	\$ -	\$ -
I-581 Exit 2 Interchange Study	113570		\$ 190,000	\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Downtown Transit Transfer Center - Real-Time Transit Passenger Information (RTP) Project	TBD		\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Route 220 Superstreet and Access Management	TBD	\$ 2,076,000	\$ 924,000	\$ -	\$ -	\$ -	\$ 164,422	\$ 759,578	\$ 2,076,000	\$ -
Orange Market Park and Ride/Parlor Lot Improvements	TBD		\$ 343,573	\$ 343,573	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Route 419 Streetscape Improvements, Phase 2	TBD	\$ 2,841,712	\$ 1,505,438	\$ -	\$ -	\$ -	\$ -	\$ 808,020	\$ 697,418	\$ 2,841,712
Roanoke River Greenway - East	TBD		\$ 835,000	\$ 710,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -
Aveton Drive/Valley View Blvd Pedestrian Improvements	TBD	\$ 936,900	\$ 313,500	\$ -	\$ -	\$ -	\$ 81,960	\$ 231,520	\$ 74,523	\$ 861,677
Valleypointe Parkway Realignment	TBD	\$ 1,707,707	\$ 792,293	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 662,293	\$ 1,707,707
Gus Nicks Boulevard Pedestrian/Bicycle Crossing	TBD		\$ 169,650	\$ -	\$ 169,650	\$ -	\$ -	\$ -	\$ -	\$ -
Greenway Connection - Riverland Road	TBD		\$ 1,196,410	\$ 290,480	\$ 354,941	\$ 330,147	\$ 222,842	\$ -	\$ -	\$ -
Oak Grove Streetscape Improvements - Crosswalk	TBD		\$ 138,748	\$ -	\$ 138,748	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Allocated:		\$ 7,541,919	\$ 95,090,288		\$ 5,018,109	\$ 5,113,959	\$ 5,211,438	\$ 5,310,575	\$ 5,411,396	\$ 5,411,396
Total STBG Funding Available:			\$ 66,755,044		\$ 5,018,109	\$ 5,113,959	\$ 5,211,438	\$ 5,310,575	\$ 5,411,396	\$ 5,513,933
Balance Entry (UPC 104126):			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,537
TOTAL UNALLOCATED FUNDS:										\$ 102,537

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