

Constrained Long-Range Multimodal Transportation Plan Project Amendment Process

Draft

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1. Purpose

The Roanoke Valley's Constrained Long-Range Multimodal Transportation Plan (CLRMTP) identifies all federally funded and other regionally significant transportation investments planned over a 20+ year timeframe. This plan is required by the federal government to be updated every five years, yet between updates, the Roanoke Valley Transportation Planning Organization (RVTPO) Policy Board's priorities or strategies for accomplishing its goals may change. An amendment to the CLRMTP is needed when there is a major change such as the addition or deletion of a project on the constrained list, a major change in project cost, project/project phase initiation dates, or a major change in design concept or design scope such as changing project termini or the number of through traffic lanes. This amendment process enables stakeholders and project sponsors to provide the RVTPO Policy Board with new information so the Board may reevaluate identified investment priorities.

2. Key Definitions

Amendment = Revision that involves a major change to a project including the addition or deletion of a project or a major change in project cost, project/project phase initiation dates, or a major change in design concept or design scope such as changing project termini or the number of through traffic lanes. Amendments require public review and comments.

Administrative Modification = Revisions that do not require public review and comment. May include minor changes to project/project phase costs that do not require redemonstrations of fiscal constraint.

Metropolitan Transportation Plan (or Constrained Long-Range Multimodal Transportation Plan) = The official multimodal transportation plan addressing no less than a 20-year planning horizon that the RVTPO develops, adopts, and updates through the metropolitan transportation planning process.

Financially Constrained or Fiscal Constraint = The Plan includes sufficient financial information for demonstrating that projects in the plan can be implemented using committed, available or reasonably available revenue sources, with reasonable assurance that the federally supported transportation system is being adequately operated and maintained.

Illustrative Project (or Vision Project) = an additional transportation project that may be included in a financial plan for the constrained long-range multimodal transportation plan if reasonable additional resources were to become available.

Regionally Significant Project = A transportation project that is on a facility that serves regional transportation needs and would normally be included in the modelling of the metropolitan area's transportation network. The RVTPO's travel demand model includes major highways and fixed-route transit. Although non-motorized projects are not included in the RVTPO travel demand model, these and other projects that expect to utilize federal funds will also be considered regionally significant.

3. Project Proposals

Project sponsors will propose projects for inclusion in the CLRMTP and provide the following information via email to the designated RVTPO staff by the requested deadline.

1. Submitting agency
2. Project manager
3. Project title
4. Road/Facility Route/Name/Number
5. Project start and end locations
6. Project length
7. General project description
8. Primary need for the project
9. Cost in present year dollars
10. Anticipated year of project initiation

4. Public Engagement

Public input on CLRMTP amendments will be sought and provided to the RVTPO Policy Board for their consideration prior to the amendment’s adoption. The RVTPO Public Participation Plan (PPP) provides a toolbox of activities that may be utilized for public engagement. At a minimum, a 15-day public comment period and an opportunity to address the Board during a public hearing prior to the amendment’s adoption will be used to solicit public input. The public will be notified of input opportunities via notices provided on the RVTPO website, social media, one newspaper serving area minority populations, and emailed to identified interested stakeholders as maintained in a database by RVTPO staff. Other strategies to engage the public may also be explored.

5. Amendment Timeline

The RVTPO Policy Board may consider an annual amendment according to the following example schedule shown for 2019 below. Amendments may be considered at other times of the year if urgent circumstances occur.

<u>Timeline</u>	<u>Activity</u>
May 31	Deadline to submit project proposals for the CLRMTP amendment to RVTPO staff.
June	RVTPO Policy Board and Transportation Technical Committee are briefed on project proposals.
July/August	Public input is sought. Transportation Technical Committee reviews and recommends a CLRMTP amendment to the RVTPO Policy Board.
August	RVTPO Policy Board consideration of public input and action on the amendment.