



## **AGENDA**

### **Regional Bicycle & Pedestrian Advisory Committee**

**August 15, 2019**

**3:00 pm – 5:00 pm**

**Upstairs conference room, 313 Luck Ave SW, Roanoke VA**

1. Approval of May 30 minutes (p 2)
2. Announcements ~10 min
  - Welcome new members
  - Bike/Ped Count Program partnership with Virginia Tech
  - Multiregion Alternative Transportation Social August 23, 12-3 pm. RSVP:  
<https://forms.gle/Jz6PkRm82Yfiits28>
3. Officer selection (Nominating Committee, p 5) ~5 min
4. Procedures Committee (Jim Lee) ~5 min
5. Year in Review (Rachel Ruhlen) ~20 min
6. Bicycling, Walking, and Climate Change (David Radcliff) ~20 min
7. Shaffer's Crossing (Rachel Ruhlen) ~20 min
8. Wrap-up

Committee information, dates, links, and attachments are on the [committee web page](#). Please note this is where you can find **dates** and **times** of upcoming meetings!

Next meeting Thursday, October 17, 2019, 3:00 – 5:00 pm.

**TPO POLICY BOARD:** Cities of Roanoke and Salem; Counties of Bedford, Botetourt, Montgomery and Roanoke; Town of Vinton; Greater Roanoke Transit Company (*Valley Metro*); Roanoke-Blacksburg Regional Airport; Virginia Department of Rail & Public Transportation; Virginia Department of Transportation

**MINUTES**  
**Regional Bicycle & Pedestrian Advisory Committee**

May 30, 2019  
Garden City Greenway, Roanoke VA

Members present

Anita McMillan, Vinton  
Michelle Via, disability advocate  
Cecile Newcomb, Roanoke County  
Andrea Garland, City of Roanoke  
Renee Powers, City of Roanoke  
Garrett Brumfield, Overcome Yours  
Tim Pohlad-Thomas, RIDE Solutions  
Jim Lee, community volunteer  
Greg Walter, Greenway Commission  
Erik Olsen, Montgomery County  
Kristine McCormick, IMBA

Members absent

Vickie Browning, AARP  
Lisa Wever, Roanoke City School  
Carol Linkenhoker, VDOT  
Robert Robillard, North Cross HS  
Jessica Preston, Salem  
David Radcliff, Botetourt  
Colie Touzel, Virginia Tech  
Lisa Cooper, Franklin County

Staff present

Rachel Ruhlen, RVARC

At 1:00 pm, Renee Powers led bicyclists from the RVARC office to the Garden City Greenway. At 2:00 pm, James Nuckles, City Engineer and project manager, led a tour of Phase II of the Garden City Greenway, featuring its experimental permeable surface. Participants on the tour, in addition to the members listed above as present, included members Colie Touzel & Lisa Cooper, Virginia Mullen (RVARC staff), Scott Saults, and Ana Anderson.

Jim Lee called the meeting to order at 2:45 pm.

1. Approval of March 30, 2019 minutes

Motion by Anita McMillan that the minutes be approved as amended, seconded by Erik Olsen. Motion passed.

2. Request for a closed meeting (VA Code 2.2-3711 A1)

Motion made by Tim Pohlad-Thomas and seconded by Kristine McCormick to convene a closed meeting on the subject of member appointments. Motion passed unanimously. The Regional Bicycle & Pedestrian Advisory Committee went into a closed meeting.

3. End closed meeting and reconvene regular meeting

Motion made by Andrea Garland and seconded by Anita McMillan that the Regional Bicycle & Pedestrian Advisory Committee end the closed meeting and return to its regular meeting. Motion passed unanimously. The Regional Bicycle & Pedestrian Advisory Committee ended the closed meeting and returned to its regular meeting.

4. Resolution of Certification of Closed Meeting

Motion made by Tim Pohlad-Thomas and seconded by Kristine McCormick to adopt the following certification of resolution:

### **CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Regional Bicycle & Pedestrian Advisory Committee of the Transportation Technical Committee of the Roanoke Valley Transportation Planning Organization has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Regional Bicycle & Pedestrian Advisory Committee that such closed meeting was conducted in conformity with Virginia law

**NOW, THEREFORE, BE IT RESOLVED**, that the Regional Bicycle & Pedestrian Advisory Committee hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Regional Bicycle & Pedestrian Advisory Committee.

Motion passed unanimously.

5. Action as a result of the closed meeting

Tim Pohlad-Thomas moved that the following applicants be appointed as the Regional Bicycle & Pedestrian Advisory Committee members. Motion seconded by Erik Olsen and carried.

- Matt McKimmy
- Lisa Cooper
- Kathleen Herndon
- Ken McLeod
- Angela Yarbrough

According to the Procedures of this committee, the Transportation Technical Committee will approve the appointments. Appointments take effect in July 2019.

Committee members would like to recognize Colie Touzel as a "first alternate" and expressed interest in better refining the appointment process.

6. Announcements

A) The next meeting is **August 15, 2019, 3:00 – 5:00 pm at 313 Luck Ave SW.**

B) Meetings are held 3:00 – 5:00 pm on 3<sup>rd</sup> Thursdays of August, October, January, and March, and 1:00 – 5:00 pm on the 3<sup>rd</sup> Thursday of May at 313 Luck Ave SW.

2019-2020 meeting dates are:

- Thursday, August 15, 2019 3:00 – 5:00 pm
- Thursday, October 17, 2019 3:00 – 5:00 pm
- Thursday, January 16, 2020 3:00 – 5:00 pm
- Thursday, March 19, 2020 3:00 – 5:00 pm
- Thursday, May 21, 2020 1:00\* – 5:00 pm

C) The chair, Jim Lee, will appoint a nominating committee to select candidates for Chair and Vice-Chair for 2019-2020. Members wishing to serve on this committee should contact Rachel Ruhlen, [rruhlen@rvarc.org](mailto:rruhlen@rvarc.org), (540) 343-4417.

The meeting adjourned at 3:13 pm.

The Regional bicycle and pedestrian committee's nominating committee met on July 22. Present were Jim Lee, Anita McMillan, Greg Walter, and Rachel Ruhlen.

The committee is nominating Cecile Newcomb for chairman and Andrea Garland for vice chair.

These nominations will be voted on by the full committee at the next meeting.

*Report by Greg Walter*