

Regional Bicycle and Pedestrian Committee Procedures

Developed in May 2020 by the Roanoke Valley-Alleghany Regional Commission (RVARC), local government staff, and interested citizens.

I. Purpose

The purpose of the Regional Bicycle and Pedestrian Committee is to facilitate regional collaboration with diverse stakeholders to support infrastructure, policy, and programs that improve walking and bicycling in the Roanoke Valley-Alleghany region.

II. Membership

- 1) The committee shall determine the number of members, generally between 12 and 22.
- 2) Striving for representation from staff and citizens of all RVARC localities, the committee shall annually select members with perspective and knowledge in areas relevant to bicycling and walking such as:

Aging	Health	Tourism
Disability	Low income	Transit
Economic development	Minority	
Education	Outdoor recreation	

- 3) Committee member terms shall be two years, renewable for two consecutive terms.

III. Meetings

- 1) The meeting time, date, location, and agenda shall be posted on the RVARC website and distributed to committee members and interested stakeholders by email at least three (3) days in advance of the meeting. A written record of the meeting shall be available on the website. Meetings shall be open to the public.

IV. Voting Rights and Procedures

- 1) Members of the committee may vote on actions where a majority vote of the members present constitutes approval.
- 2) Quorum shall be six (6) members.

V. Officers

- 1) The officers of the committee shall include a Chair and Vice-Chair who shall be elected from the membership at the first meeting of each fiscal year.
- 2) The Chair and Vice-Chair shall serve for a two-year term, or until their successors are elected, and are eligible to serve for multiple terms.
- 3) The Chair shall preside at all meetings. The Vice-Chair shall serve as Chair in the absence of the Chair.

VI. Limitations

Changes to these procedures shall be approved by the RVARC Executive Director. The RVARC may provide staff to support the management and activities of the committee subject to review each fiscal year during the RVARC's work program development. The committee shall not, as a body, state a position on an issue or claim to represent the Roanoke Valley-Alleghany Regional Commission.