

Thursday, April 16, 2020

ATTENDANCE	Amanda Sparks	Y	Anne Marie Green	Y	Joyce Earl		Kathleen Guilliams
P = Present	Angela Penn		Dani Poe	Y	Jo Nelson	Y	Jamie/Russell Clay
- = Absent	Y Annette Lewis	Y	Dave Prosser	Y	Judy Smith		Pamela Hall
	Lt. Pulley	Y	David Bustamante	Y	Judy Hough	Y	Paula Prince
	Ben Bristoll	Y	Dawn Riddle	Y	Keith Holland		Sally Putnam
	Y Bill Duncan	Y	Debbie Brown	Y	Kristin Adkins	Y	Sherry Stull
	Y Brittany Huffer		Felicia Prescott	Y	Leah Gibson		Sheryl Walters
	Y Bruce Phipps		Hope Browning	Y	Lee Clark	Y	Tanyia Jones
	Y Bryan Hill	Y	Isabel Thornton		Leslie Leedy		Jensen Mellnick
	Carla Wallace		Jim Weber	Y	Malora Horn		Helen Ferguson
	Chelsea Pardue		John Garland	Y	Matt Crookshank		
	Y Lt. Jennings Tardy	Y	Carly Villareal				
GUESTS							

- **Introduction**

- The April BRICH meeting was originally scheduled for Friday, April 10, 2020. Due to the state of emergency related the COVID-19, it was decided not to meet at that time.
- The CoC Committee has been meeting (via conference call) on a weekly basis since March 17, 2020 to discuss the needs of our service area due to COVID-19. This includes all partner agencies preparing a response on how the homeless population is being served during this period.

- **ESG COVID-19 Response Funding**

- Matt Crookshank distributed via email a memo to all BRICH members describing the CoC response and proposing a budget of how ESG COVID response funds being received by the City of Roanoke were going to be used. (see attached)
- Members were to respond to the email with their vote which is tabulated above.

- **Vote**

- As the body that makes ESG funding recommendations to the City of Roanoke, the BRICH's approval of the use of the initial installment of COVID-19 response funding is hereby approved.
- This action will be officially ratified at the next regularly scheduled BRICH meeting.

**ROANOKE COC COST ESTIMATE FOR COVID-19 RESPONSE
EXPENSES APRIL 2, 2020 – JUNE 30, 2020**

Hotel rooms:

40 rooms at \$40/night for 84 nights = \$134,400

35 rooms at \$60/night for 84 nights = \$176,400

TOTAL HOTEL COSTS: \$310,800

Meals/Food:

\$8/day for 90 individuals for 84 days = \$60,480

\$1,000 for food, drinks and snacks for isolation clients at Trust House

TOTAL MEALS/FOOD COSTS: \$61,480

Cleaning:

\$9,700 (2 deep cleanings of Trust House for isolation set up and cleaning once all isolation patients have left = \$5,950, \$250/each for 5 cleanings of hotel rooms for sick individuals = \$1,250, \$250/each for 10 room cleanings at Trust House = \$2,500)

TOTAL CLEANING COSTS: \$9,700

Trust House Modifications

\$2,900 to modify two entry/exit points at Trust House to reduce touch points and staff-client interactions. Funding would cover expenses to install automatic door openers at Trust House and are necessary expenses to transition the facility as an isolation location.

TOTAL TRUST HOUSE MODIFICATION COSTS: \$2,900

PPE

\$3,075 to purchase 200 K95 masks to protect staff; 5 thermometers for regular temperature checks of both staff and clients, 500 gowns and 10 face shields for staff protection.

TOTAL PPE COSTS: \$3,075

Supplies

\$11,575 to purchase laundry supplies, eating utensils for hotel placements, cups for hotel placements, pots, hygiene products, cleaning supplies, trash bags, tables for isolation rooms, pillows and over the counter medication.

TOTAL SUPPLIES COST: \$11,575

Hotel Damages

\$5,000 to pay for potential damages to rooms made by individuals placed in hotels.

TOTAL HOTEL DAMAGES COSTS: \$5,000

TOTAL COST ESTIMATE: \$404,530

FUNDING RECEIVED FROM DHCD: \$106,023.02

FUNDING NEEDED FROM CITY OF ROANOKE ESG: \$298,506.98