

MINUTES

The February meeting of the Transportation Technical Committee was held virtually on Thursday, February 11, 2021 at 1:30 p.m. via Zoom.

VOTING MEMBERS PRESENT

Mariel Fowler	County of Bedford
Peter Volosin	County of Botetourt
Cody Sexton	County of Botetourt
Dan Brugh	County of Montgomery
Megan Cronise	County of Roanoke
Will Crawford	County of Roanoke
Chris Chittum	City of Roanoke
Mark Jamison, <i>Vice Chair</i>	City of Roanoke
Anita McMillan	Town of Vinton
Nathan McClung	Town of Vinton
Dorian Allen	Greater Roanoke Transit Company (Valley Metro)
Liz Belcher	Roanoke Valley Greenway Commission
Daniel Sonenklar	Virginia Dept. of Rail & Public Transportation
Michael Gray	Virginia Dept. of Transportation

Note: Peter Volosin and Daniel Sonenklar joined later.

VOTING MEMBERS ABSENT

Ben Tripp, <i>Chair</i>	City of Salem
Nathan Sanford	Unified Human Services Transp. System (RADAR)

NON-VOTING MEMBERS PRESENT

Kevin Jones	Federal Highway Administration
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Others Present: Isaac Henry, Roanoke County; Wayne Leftwich, City of Roanoke; Carol Moneymaker, Virginia Department of Transportation – Salem District.

RVARC Staff Present: Cristina Finch, Bryan Hill, Rachel Ruhlen, Jeremy Holmes, and Virginia Mullen.

1. WELCOME, CALL TO ORDER, ROLL CALL

Vice Chair Jamison called the meeting to order at 1:31 p.m. A quorum was present.

Vice Chair Jamison read the following opening statement...” *Pursuant to the City of Roanoke Emergency Ordinance adopted by the RVTPO Policy Board on April 23, 2020 and 2020 Virginia General Assembly legislation H29 enacted April 24, 2020, the February meeting of the Transportation Technical Committee (TTC) will be held virtually on Thursday, February 11, 2021 at 1:30 p.m. via Zoom. Under the current State of Emergency, and until further notice, it*

has been deemed unsafe to assemble a quorum of a public body in one place. Any members of the public may view and participate in the meeting through electronic means. Meeting details are listed on the second page of the agenda. All materials made available to the Members will be made available to the public at the same time by posting on the RVARC website.”

2. APPROVAL OF CONSENT AGENDA ITEMS

The following consent agenda items were distributed earlier:

- A. February 11, 2021 Transportation Technical Committee Meeting Agenda.
- B. January 14, 2021 Transportation Technical Committee Minutes.

Motion: by Chris Chittum to approve items A & B under the Consent Agenda, as distributed; seconded by Anita McMillan.

Transportation Technical Committee Action: Roll call vote – Ayes 12 (Fowler, Brugh, Sexton, Cronise, Crawford, Chittum, Jamison, McMillan, McClung, Allen, Belcher, Gray); Nays 0; and Abstentions 0. Motion carried unanimously.

3. CHAIRMAN'S REMARKS

Vice Chair Jamison reported the RVTPO approved the 2021 safety performance measure targets and the public transportation agency safety plan performance measure targets, previously recommended by the TTC.

Vice Chair Jamison reminded members that the Regional Commission is in the process of developing their annual Work Program. The project submission deadline was February 5th. He asked members to contact Jeremy Holmes if they wish to submit a project request. The draft Unified Planning Work Program is scheduled to be shared with the TTC next month.

4. CONTINUED DEVELOPMENT OF THE FY22-27 SURFACE TRANSPORTATION BLOCK GRANT (STBG) FINANCIAL PLAN

Cristina Finch gave an update on the information known for the STBG financial plan update including a new request from Roanoke County for \$892,526 for the Orange Market Park and Ride/Parking Lot Improvements, seven of the nine projects with conditional commitment being included in the draft SMART SCALE funding scenario, and Roanoke County returning the conditionally committed STBG funds for the U.S. 460/U.S. 220 Alternate Intersection Improvements. Mr. Sexton shared that Botetourt County and VDOT were looking into how to break up the U.S. 220 Superstreet and Access Management project into smaller phases, and they would like to keep the committed funding and see what happens with the conditionally committed funding. Ms. Finch stated she was still waiting to receive adjustment information about a few current projects as well as the available funding updates from VDOT.

Vice Chair Jamison acknowledged there would need to be separate actions to consider the proposed adjustments individually and then recommend a financial plan to the Board. Vice Chair Jamison noted that if there were concerns on the additional funding requests, they should be brought forward before the next meeting; if there are no concerns, action could be taken at the March meeting.

5. DRAFT UPDATE TO THE PUBLIC PARTICIPATION PLAN

Rachel Ruhlen explained the proposed updates to the public participation plan and described how staff have improved public participation in response to experience. Highlights were the use of surveys during public comment periods, using public-friendly language and terminology to achieve meaningful public input, getting input from all the zip codes in the RVTPO, and increasing the number of responses from Blacks/African Americans. Staff requested any feedback on the draft before it is shared with the Policy Board and then the public for the required 45-day public comment period.

6. OTHER BUSINESS

A. Update on FY21 FTA 5310 Funding Applications

Bryan Hill updated the Committee on FTA 5310 funding and the RVTPO's FY22 program of projects. By the February 1, 2021 deadline, the following project applications were submitted for FY22 5310 funds:

Applicant	Project Description	Total Request
enCircle (Lutheran Family Services of Virginia)	Purchase of one 5-passenger van with ramps	\$50,000
RADAR	Purchase of two (2) 9-passenger raise roof vans and annual operating assistance	\$377,700
Roanoke County	Operating assistance to run CORTRAN from 1/12/22 through 9/30/22	\$207,568

Mr. Hill noted that the annual federal apportionment of FTA 5310 funds to the RVTPO region is \$228,633. Additionally, \$40,018 in Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funding was made available. While the 5310 monies require matching funds from the applicant, the CRRSAA does not. Mr. Hill added that a total of \$365,364 in 5310 funding was requested from the three applicants, with only \$268,651 available.

Mr. Hill outlined the remainder of the funding cycle and encouraged involvement of the TTC, conveying its priorities through support of applications to DRPT during the SYIP public comment period (April - May 2021). Hill also outlined the TTC's role in the region's transit project priorities through the TIP amendment process. Should Roanoke County's application for funding be recommended by DRPT and approved by the CTB, the project would need to be added to the TIP.

(The PowerPoint presentation is included with the Minutes.)

No other business was discussed.

7. **COMMENTS BY MEMBERS AND / OR CITIZENS**

No comments were made.

Adjournment

The meeting was adjourned at 2:16 p.m.

A handwritten signature in black ink that reads "Cristina D. Finch". The signature is written in a cursive style and is positioned above a horizontal line.

Cristina D. Finch, AICP, LEED AP, Secretary,
Transportation Technical Committee



Update on FTA 5310 Funding and the RVTPO's Program of Projects

TTC Meeting, Thursday, February 11, 2021

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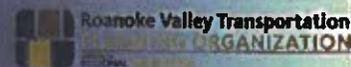
FY22 RVTPO's 5310 Applications

Applicant	Project Description	Total Request
enCircle (Lutheran Family Services of Virginia)	Purchase of one 5-passenger van with ramps	\$50,000
RADAR	Purchase of two (2) 9-passenger raise roof vans and annual operating assistance	\$377,700
Roanoke County	Operating assistance to run CORTRAN from 1/12/22 through 9/30/22	\$207,568

Total available FTA 5310 funding for RVTPO region:

- \$228,633 – Annual federal apportionment
- \$40,018 – Coronavirus Response and Relief Supplemental Appropriations Act funding (no match required)

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FY22 FTA Section 5310 Capital Program Grants

Applicant	Equipment Description	Total Cost	Cost Each	Federal Funds	Local Funds
enCircle (Lutheran Family Services of Virginia)	Replacement Paratransit Vehicle	\$50,000	\$50,000	\$40,000	\$10,000

Applicant	Equipment Description	Total Cost	Cost Each	Federal Funds	Local Funds
RADAR	Replacement Paratransit Vehicles (2)	\$130,000	\$65,000	\$104,000	\$26,000

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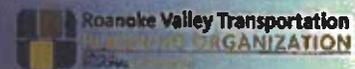


FY22 FTA Section 5310 Program Operating Grants

Applicant	Project Cost	Revenues	FTA 5310 Operating Funds	State Paratransit Funds	Local Funds Required
RADAR	\$247,700	\$12,000	\$117,850	\$94,280	\$23,570

Applicant	Project Cost	FTA 5310 Operating Funds	State Paratransit Funds	Local Funds Required
Roanoke County	\$207,568	\$103,784	\$83,027	\$20,757

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Grant Application, Award, and Project Management Schedule

Schedule of required activities by the grant applicant/grantee:

Requirement	FY22 Schedule
Human Service and Mobility Providers Coordination Meetings	November 2020
TransAM Data Update	January 15, 2021
Five-Year Capital Budgets Due	February 1, 2021
DRPT reviews applications	February – March 2021
Draft allocations in SYIP and public comment	April – May 2021
CTB approval of SYIP	June 2021
RVTPO administrative modifications or amendments to TIP	Summer 2021

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