

313 Luck Avenue, SW Roanoke, Virginia 24016 P: 540.343.4417 / F: 540.343.4416 rvtpo.org

MINUTES

The April meeting of the Transportation Technical Committee was held on Thursday, April 14, 2022 at 1:30 p.m. at the Roanoke Valley-Alleghany Regional Commission, 313 Luck Avenue, SW, Roanoke, VA.

VOTING MEMBERS PRESENT

Mariel Fowler County of Bedford David Givens County of Botetourt Jonathan McCoy County of Botetourt Megan Cronise County of Roanoke Will Crawford County of Roanoke Wayne Leftwich City of Roanoke Mark Jamison, Chair (via zoom) City of Roanoke Crystal Williams City of Salem Anita McMillan Town of Vinton Cody Sexton, Vice Chair (via zoom) Town of Vinton

William Long Greater Roanoke Transit Company
Frank Maguire Roanoke Valley Greenway Commission
Michael Gray Virginia Dept. of Transportation - Salem District
Virginia Dept. of Rail and Public Transportation

VOTING MEMBERS ABSENT

Dan Brugh County of Montgomery

Nathan Sanford Unified Human Serv. Transp. System (RADAR)

NON-VOTING MEMBERS ABSENT

Kevin Jones Federal Highway Administration

RVARC Staff Present: Cristina Finch, Bryan Hill, Andrea Garland, Emma Howard-Wood, Alison Stinnette, Jonathan Stanton, and Virginia Mullen.

Others Present: Anthony Ford, Virginia Department of Transportation – Salem District (via zoom); David Jackson, Cambridge Systematics (via zoom).

1. WELCOME, CALL TO ORDER

Chair Jamison called the meeting to order at 1:30 p.m.

2. ROLL CALL (including consideration of remote participation)

Cristina Finch, Secretary to the TTC, called the roll and stated a quorum was present.

TPO POLICY BOARD: Cities of Roanoke and Salem; Counties of Bedford, Botetourt, Montgomery and Roanoke; Town of Vinton; Greater Roanoke Transit Company (Valley Metro); Roanoke-Blacksburg Regional Airport; Virginia Department of Rail & Public Transportation; Virginia Department of Transportation

Chair Jamison reported that Mr. Daniel Wagner, representing the Virginia Department of Rail and Public Transportation, requested to participate remotely in today's meeting of the Roanoke Valley Transportation Technical Committee under the "RVTPO Written Policy for Electronic Meeting Participation," allowing for remote participation because of member's principal residence is 60 miles or more from the meeting location and a physical quorum is present. Chair Jamison asked if there were any objections. None were voiced. The request was approved by unanimous consent.

3. ACTION REQUESTED: APPROVAL OF CONSENT AGENDA ITEMS

The following consent agenda items were distributed earlier:

- A. April 14, 2022 RVTPO Meeting Agenda
- B. March 10, 2022 TTC Minutes

Motion: by Wayne Leftwich to approve items (A) and (B), under the consent agenda, as presented; seconded by Cody Sexton.

TTC Action: Motion carried unanimously.

4. CHAIR REMARKS

- Chair Jamison reported that the Regional Commission has hired four new staff members –
 two transportation planners, one regional planner, and one public engagement manager. The
 two transportation planners that will be working closely with the TTC are Jonathan Stanton,
 who has relocated from San Diego, and Alison Stinnette who is from the Roanoke Valley and
 is graduating in May from VT with her master's degree.
- Senator Warner was in Roanoke this past Tuesday and spoke about the Infrastructure Law.
 Several upcoming discretionary grant programs might be of interest to members staff sent a link to all members earlier today.
- Chair Jamison stated that also on Tuesday, Delegate Terry Austin, Mike Stewart (Airport Executive Director), and Dr. Ray Smoot addressed transportation and priorities at a Chamber event in Vinton. Extending one of the airport's runways most likely over I-581 was the most notable desired investment mentioned for our region. The next few months will be important in the transportation planning process to prioritize other big needs and how to address them in our region.

5. CONTINUED DEVELOPMENT OF THE ROANOKE VALLEY TRANSPORTATION PLAN

Cristina Finch reported that the RVTP plan development team continues to implement the new performance-based planning process being developed by the OIPI CAP-TA team to define common transportation solutions, determine priority gap needs, and identify potential solutions. As implementation of this process continues to be refined, the team is also focusing attention on how current efforts will support development of both the RVTP list of fiscally constrained projects and the Transportation Improvement Program (TIP).

Ms. Finch noted that the focus of today's discussion is to demonstrate how the Transportation Plan and the Transportation Improvement Program (two core products of the RVTPO) relate to each other. Mr. David Jackson from Cambridge Systematics and Cristina Finch presented an update on the Roanoke Valley Transportation Plan's development (the PowerPoint presentation is included with the Minutes).

Mr. Michael Gray commented on slide #3 of the presentation and stated that the Six-Year Improvement Program (SYIP) gives a project life (allocation document), the TIP (obligation document) is just responsive to it. Mr. Gray asked how that would be used as a tool? Ms. Finch replied that staff is working with a team of other MPO folks, DRPT and VDOT staff to clarify those relationships because all the MPOs in Virginia will be creating the FY24-27 TIP next fiscal year.

Ms. Megan Cronise commented on slide #4 of the presentation and asked why not put the focus on the Six-Year Improvement Plan since it is the harder part? Ms. Finch replied that the focus is on determining the most important things that need to be worked on and pursued in the next five years for future SYIPs.

6. <u>ACTION REQUESTED: RECOMMENDATION ON DRAFT FY23 UNIFIED PLANNING WORK PROGRAM</u>

Cristina Finch reported that every year, the RVTPO Policy Board approves a Unified Planning Work Program (UPWP) to identify the transportation planning activities the RVTPO will undertake in the next fiscal year. The draft UPWP was presented at the March meeting. Budget information has been included in the final version, distributed with the agenda. An additional \$86k was received from FHWA PL and \$33k from FTA 5303 through the Infrastructure Investment and Jobs Act (IIJA) for planning activities. With state and local matches, this amounts to approximately \$148k. Without this funding the new FHWA PL funding would have been down \$36k over last year. The additional funds will be used towards future budget contingency, planning consultant assistance, and RVTPO staffing.

Michael Gray asked who decides which tasks from the UPWP have priority and how is that being monitored. Ms. Finch replied that the guiding element will come from the plan that is being developed and outlines the prioritized projects and solutions. She also added that the guidance received from the TTC and Board is also guiding the work program activities.

Chair Jamison asked if it would be appropriate to ask for a quarterly report that tracks the progress of the completion of tasks. Ms. Finch replied that she will discuss it with Jeremy Holmes. Ms. Finch added that staff submits quarterly reports with invoices to VDOT (for PL funds) and VDRPT (for 5303 funds). Mr. Gray replied that it may be helpful to provide a report with key things that are happening within the work program to which Ms. Cronise agreed.

<u>Motion</u>: by Cody Sexton to recommend to the Policy Board the approval of the FY23 Unified Planning Work Program, as presented; seconded by Frank Maguire.

TTC Action: Motion carried unanimously.

7. OTHER BUSINESS

Cristina Finch reported that there are additional roughly \$163,000 TA funds available to the RVTPO. She asked members to let her know if there are current TA projects that are needing additional funding.

Cristina Finch commented that one of the links that was sent to members this morning references SMART grants and suggested members to look it over.

8. <u>COMMENTS BY MEMBERS AND / OR CITIZENS</u>

No comments were made.

9. ADJOURNMENT

The meeting was adjourned at 2:34 p.m.

Cristina D. Finch, AICP, LEED AP, Secretary,

Transportation Technical Committee

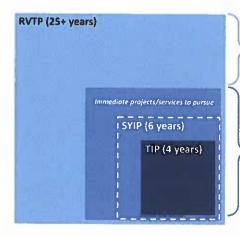
Cristner Ohned



Big Picture **Statewide Approach Regional Approach** RVTP with input from other **VTrans** regional/local plans and studies Visions and Goals
 Needs and Priority Locations
 g-term Risks & Opportunity Register
 Strategic Actions
 Technical Assistance Plan Manage Public and Stakeholds Outreach Invest Manage Invest Corridor Studies Grant Programs **SYIP** Grant Programs, Formula funding, STBG, and targets, system SMART SCALE, TA, management Revenue Sharing, 5307/5310



RVTP & TIP



RVTP: Next 10 to 25+ years

Focus for all needs, future factors, goals

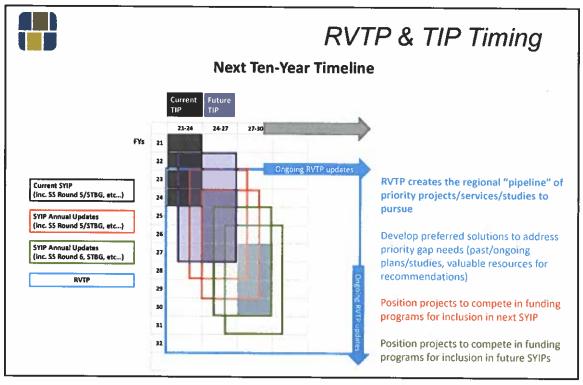
- Track regional trends/future factors, risks and opportunities
- · Conduct long-range planning/visioning efforts
- Monitor changing needs

RVTP: Current to 10 years

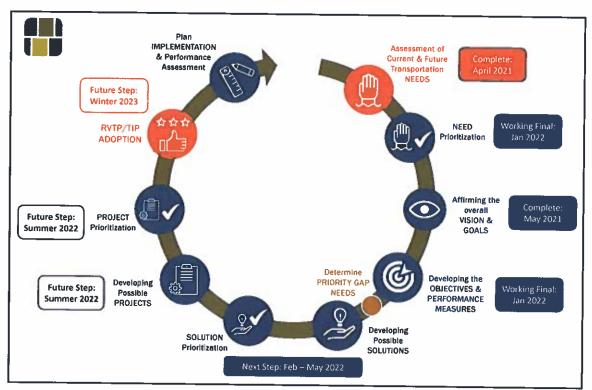
Focus for priority needs, solutions, and projects

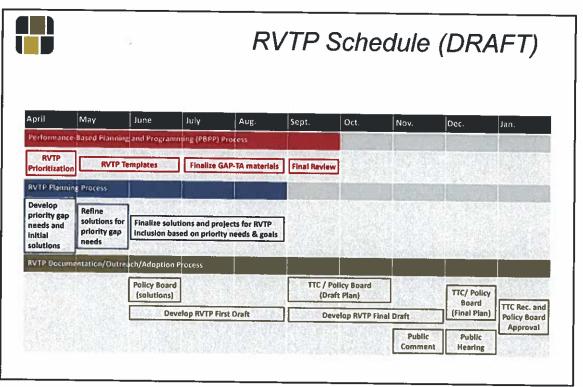
- Prioritize studies for priority gap needs
- Prioritize solutions to develop into projects/services to compete for funding (SMART SCALE, Revenue Sharing, TA, STBG, 5307/5310, etc...) in annual budget, SYIP development cycles
- Position projects/services to compete for Federal discretionary grants

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Needs to Solutions

Need – Transportation problem or issue identified in the community currently. As described in the Needs Assessment, a need "states a problem, not a specific solution, and could be solved by multiple possible solutions".

Priority Needs
The most critical
multimodal needs
consistent with
regional goals,
existing data, and
stakeholder input

Solution – An idea of how the region can achieve desired results. Solutions address specific needs and contribute to meeting a regional objective. Some transportation solutions may lead directly to a project whereas others may require further study.

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Needs to Solutions

Addressed Need – For many needs, proposed solutions and projects/services exist

Need addressed through a programmed (funded) project/service (SYIP/TIP)

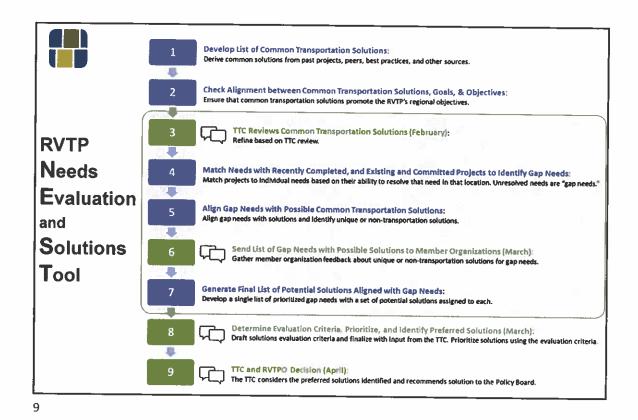
Monitor performance outcomes once project/service is implemented

Gap Need – Focus on priority needs where potential solutions or projects/services do not exist (or are not fully funded)

Funded project/service does not yet exist – but an unfunded, proposed project or concept and/or study might exist

Identify potential and preferred solutions to further develop into projects/services (or future studies)

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RVTP

Needs Evaluation and Solutions Tool

Online, map-based and tabular tool enabling:

- 1. Review and update needs
- 2. Review priority needs
 - 1. By need type
 - 2. By jurisdiction, corridor, area
- Compare needs to SYIP/TIP projects
 - 1. By common transportation solution
 - 2. By need type addressed
- 4. Compare needs to recent studies/plans
 - 1. By mode, location, corridor, etc...
 - 2. By common transportation solution

Determine priority gap needs – coordination among RVTP team and members

Identify potential solutions and projects for priority gap needs coordination among RVTP team and members

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