



Roanoke Valley-Alleghany

**REGIONAL**  
**commission**

[RVARC.ORG](http://RVARC.ORG)

313 Luck Avenue, SW | Roanoke, Virginia 24016 | P: 540.343.4417 | F: 540.343.4416 | [rvarc@rvarc.org](mailto:rvarc@rvarc.org)

## **Roanoke Valley-Alleghany Regional Commission Pilot Onsite Septic System Pump-out Program for Botetourt County Residents Request for Quotes, #RFQ-20240801**

### **PROJECT INFORMATION**

#### **Agency**

Roanoke Valley-Alleghany Regional Commission, 313 Luck Ave., SW, Roanoke, VA 24016.

#### **Project Name**

Pilot Onsite Septic System Pump-out Program for Botetourt County Residents

#### **Project Description**

The Pilot Onsite Septic System Pump-out Program for Botetourt County Residents aims to expand the Roanoke Valley-Alleghany Regional Commission's (RVARC) efforts to provide septic pump-out services to residents in the RVARC service area. The program is being supported by Infrastructure and Investment Jobs Act (IIJA) funding received by the Virginia Department of Environmental Quality and passed through to the RVARC. The funding will support the completion of up to 35 onsite septic system pump-outs for Botetourt County residents within the Chesapeake Bay Watershed. Pump-outs must be completed by December 31, 2024.

#### **Project Justification**

Onsite residential septic systems have been identified as a potential source of nutrient pollution that can contribute to water quality degradation. Septic systems should be pumped every three to five years to ensure that systems are operating optimally and not leaching excess nutrients into groundwater. Unmaintained septic systems can also cause backups into homes or overflows into drainage fields. These issues may require costly repairs to mitigate and can have a harmful impact on the surrounding environment. By providing funding for residents to complete pump-outs, water quality impacts will be alleviated, and homes will have more functional decentralized wastewater systems.

#### **Project Scope**

The RVARC is seeking onsite residential septic system pump-out services. Services will include the completion of up to 35 onsite residential septic system pump-outs for Botetourt County

**MEMBER GOVERNMENTS:** Counties of Alleghany, Botetourt, Craig, Franklin and Roanoke  
Cities of Covington, Roanoke and Salem, Towns of Clifton Forge, Rocky Mount and Vinton



residents living in the Chesapeake Bay Watershed. Pump-out applications will be handled by RVARC and forwarded to the selected service provider for fulfillment.

## Project Budget

The RVARC has received \$19,075.00 to complete a total of 35 onsite residential septic system pump-outs. This allows for a maximum cost of \$545.00 per pump-out. The RVARC currently operates a septic pump-out program for low-income Roanoke County residents. Pump-outs for this program have a maximum cost of \$545.00. Below is a breakdown of the costs incurred for services used for this program.

- \$150.00 to uncover septic tank.
- \$350.00 to pump septic tank and perform pump-out.
- \$45.00 per 1,000 gallons to dump waste at a wastewater treatment plant.

These are the only allowable costs that are eligible for reimbursement through the program. Additional costs for travel, tanks deeper than three feet, or other expenses will not be covered and may fall on the responsibility of the homeowner.

## Submitting your Quote

Please provide your quote for service cost in written format by email to Sherry Dean at [sdean@rvarc.org](mailto:sdean@rvarc.org). Include the following information within your quote:

To be considered as a potentially responsible bidder, bidders should provide proof of appropriate licenses and certifications. The required licenses and certifications are listed below and should be included in the bidder's submittal.

1. An Onsite Sewage System Operator license (individual must possess license or must work for a licensed OSS Operator who is liable for the work performed.) (Required)
2. Sewage Handling Permit obtained from Virginia Department of Health (VDH). (Required)
3. A Waste Hauler Permit is obtained from the waste treatment facility in which the Bidder is dumping. (Required)

The Bidder shall include Certificates of Insurance (COI) for general liability, automobile liability, worker's compensation, umbrella or excess coverage, and pollution for the following minimum amounts in the provided quote.

1. General Liability – Coverage in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate.
2. Automobile Liability – Coverage in the amount of at least \$1,000,000 per accident.
3. Worker's Compensation – At least statutory.



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4. Umbrella or Excess Coverage – At least \$1,000,000.
5. Pollution – At least \$1,000,000.

RVARC should be included as an additional insured on the selected Contractor's COI. The awarded contractor shall agree to obtain and maintain all appropriate and adequate insurance coverages against liability for injury to persons or property from any and all activities undertaken by the Contractor and associated with the Scope of Work.

**Quotes must be received by email to [sdean@rvarc.org](mailto:sdean@rvarc.org) by 5 PM on 08/30/2024.** Late quotes will not be considered.

#### **Notification of Award**

An award notification will be made on 09/09/2024 via posting on the Commission website at [rvarc.org](http://rvarc.org).

Any additional quote information, throughout the process, will also be posted on the Commission website at [rvarc.org](http://rvarc.org).