



Roanoke Valley-Alleghany

**REGIONAL**  
**commission**

[RVARC.ORG](http://RVARC.ORG)

313 Luck Avenue, SW | Roanoke, Virginia 24016 | P: 540.343.4417 | F: 540.343.4416 | [rvarc@rvarc.org](mailto:rvarc@rvarc.org)

## **Roanoke Valley-Alleghany Regional Commission**

### **Roanoke Valley Collective Response Strategic Planning**

### **Request for Quotes, #RFQ-20241021CR**

## **PROJECT INFORMATION**

### **Agency**

Roanoke Valley Collective Response, a program of Roanoke Valley-Alleghany Regional Commission, 313 Luck Ave., SW, Roanoke, VA 24016.

### **Project Name**

Roanoke Valley Collective Response Strategic Planning

### **Project Description**

This Request for Quotes (RFQ) seeks qualified consultants to develop a comprehensive strategic plan for Roanoke Valley Collective Response.

### **Project Scope**

This project involves developing a comprehensive strategic plan to guide Roanoke Valley Collective Response's future direction and priorities. The selected consultant will facilitate a collaborative process, culminating in a clear and actionable strategic plan document. This document will outline the organization's vision, mission, goals, objectives, and implementation strategies. Critically, the plan will include a detailed roadmap for the organization to transition into its own independent 501(c)(3) non-profit entity.

### **Project Budget**

The purposed price for services should not exceed \$6000.

## **SUBMITTING YOUR QUOTE**

Please provide your quote for service cost electronically to Elizabeth Elmore [eelmore@rvarc.org](mailto:eelmore@rvarc.org). Interested consultants should submit the following:

- **Qualifications and Experience:** Information about your firm's background, relevant projects, and key personnel.
- **Proposed Approach:** An outline of your proposed approach to the strategic planning process, including timeline.
- **References:** Contact information for at least three clients for whom you have provided similar services.

**MEMBER GOVERNMENTS:** Counties of Alleghany, Botetourt, Craig, Franklin and Roanoke  
Cities of Covington, Roanoke and Salem, Towns of Clifton Forge, Rocky Mount and Vinton



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**Quotes must be received by email to [eelmore@rvarc.org](mailto:eelmore@rvarc.org) by 5 PM on 11/15/2024.** Late quotes will not be considered.

#### **Notification of Award**

An award notification will be made on 11/22/2024 via posting on the Commission website at [rvarc.org](http://rvarc.org).

Any additional quote information will also be posted on the Commission website at [rvarc.org](http://rvarc.org).

10/30/24	RFQ issued
11/15/2024	Deadline for receipt of qualifications
11/15/2024-11/22/2024	Evaluation of quotes
11/22/2024	Final decision is made