



Roanoke Valley-Alleghany

REGIONAL
commission

rvarc.org

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September 22, 2022

The Roanoke Valley-Alleghany Regional Commission meeting, rescheduled for September 29, 2022 will be held as follows:

DATE:	Thursday, September 29, 2022
TIME:	3:00 p.m.
LOCATION:	Roanoke Valley-Alleghany Regional Commission office (Top Floor Conference Room), 313 Luck Ave., SW, Roanoke, VA

Special Meeting Agenda

1. Call to Order, Roll Call, Introductions *Chair North*
2. **Action Requested:** Approval of Consent Agenda Items *Chair North*
 - A. Approval of Agenda
 - B. Action on June 23, 2022 RVARC Minutes, pp. 3 – 12
 - C. Financial Reports Ending August 31, 2022, pp. 13 – 16
3. Chair’s Remarks *Chair North*
4. Executive Director’s Report.....*Jeremy Holmes*
5. Solar in Virginia: Policy, Development Trends, and *Aaron Berryhill*
Resources for Localities *Virginia Department of Energy*
6. RVARC Housing Development Program Update*Bryan Hill*
7. Chesapeake Bay Work Program Update *Gabriel Irigaray*
8. Other Business
9. Comments from Commission Members and/or the Public
10. Adjournment

Member Governments: Counties of Alleghany, Botetourt, Craig, Franklin and Roanoke, Cities of Covington, Roanoke and Salem, Towns of Clifton Forge, Rocky Mount and Vinton

Public Input Policy

“At the end of each Regional Commission meeting, the Commission will allow for an open public forum/comment period. This comment period shall not exceed one-half hour in length and each speaker will be asked to sign up and be allowed a maximum of three (3) minutes to speak.”

ADA Compliance

The Roanoke Valley-Alleghany Regional Commission intends to comply with the Americans with Disabilities Act and confirms that the office located at 313 Luck Avenue, SW, Roanoke, VA is ADA compliant. If you have a disability and wish to request assistance or a special accommodation, please inform Bryan Hill at 540-343-4417 or bhill@rvarc.org no later than 48 hours in advance of the posted meeting.



MINUTES

The June meeting of the Roanoke Valley Alleghany Regional Commission was held on Thursday, June 23, 2022, at 3:00 p.m. at the Roanoke Valley-Alleghany Regional Commission office, 313 Luck Avenue, SW, Roanoke, VA.

1. WELCOME, CALL TO ORDER, INTRODUCTIONS

Chair North called the meeting to order at 3 p.m. A quorum was present.

VOTING MEMBERS ATTENDING

Steve Clinton, <i>Vice Chair</i>	Botetourt County
Billy Martin, Sr.	Botetourt County
Dean Martin, <i>Treasurer</i>	Roanoke County
Phil North, <i>Chair</i>	Roanoke County
Dawn Erdman	City of Roanoke
Stephanie Moon Reynolds	City of Roanoke
John Saunders	City of Salem
Jim W. Wallace III	City of Salem
Denise King	City of Salem
Chris Whitlow	Franklin County
Mayor Bradley Grose	Town of Vinton

VOTING MEMBERS ABSENT

Shannon Cox	Alleghany County
Reid Walters	Alleghany County
James Griffith	Alleghany County
Gary Larrowe	Botetourt County
Erin Henderson	Botetourt County
Allan Tucker	City of Covington
Joseph Cobb	City of Roanoke
Peter Volosin	City of Roanoke
Dan Collins	Craig County
Jesse Spence	Craig County
Ronald Mitchell	Franklin County
Mike Carter	Franklin County
Roy Enslow	Franklin County
Lorie Smith	Franklin County
Kevin Hutchins	Roanoke County
Richard Caywood	Roanoke County
David Radford	Roanoke County
Lee Osborne	Roanoke County



Krystal Onaitis	City of Covington
Debbie Laudermilk	Town of Clifton Forge
Chuck Unroe	Town of Clifton Forge
Robert Wood	Town of Rocky Mount
Mark Newbill	Town of Rocky Mount
Richard "Pete" Peters	Town of Vinton

Others: Matt Miller, Roanoke Regional Partnership.

Staff: Jeremy Holmes, Bryan Hill, Eddie Wells, Robin Bruns, Alison Stinnette, Jonathan Stanton, Andrea Garland (via zoom) and Elizabeth Elmore.

2. **ACTION REQUESTED: APPROVAL OF CONSENT AGENDA ITEMS**

The Consent Agenda items were as follows:

- A. Approval of Agenda
- B. May 26, 2022, RVARC Minutes
- C. Financial Reports Ending May 31, 2022

MOTION: by Billy Martin to approve items (A) & (B), as presented. The motion was seconded by Stephanie Moon Reynolds.

Regional Commission Action: Motion carried unanimously.

Chair North reported that Mr. Lee Osborne, representing Roanoke County, has requested to participate remotely in today's meeting of the Roanoke Valley Regional Commission under the "RVARC Written Policy for Electronic Meeting Participation", allowing for remote participation under special circumstances and a physical quorum is present. Mr. Osborne's request is due to personal matter.

Unanimous Consent Request: by Chair North to approve the remote participation request by Mr. Osborne.

Action by the Chair: without objection, the request was approved.

Note: Mr. Osborne did not attend the meeting via zoom.

3. **REMARKS BY THE CHAIR**

- Chair North provided an update on house bill #105.



- Chair North reminded members that there will be no business meetings in July and August. This year's annual Red Sox outing is scheduled for August 16th. Mr. North thanked the City of Salem for hosting.

4. **EXECUTIVE DIRECTOR'S REPORT**

- Mr. Holmes introduced Ms. Elizabeth Elmore. Ms. Elmore is the Public Engagement Manager for the Commission.
- Mr. Holmes noted that today's meeting is the last meeting from his first fiscal year as Executive Director of the Regional Commission. Mr. Holmes extended his appreciation to the Commission and Executive Committee members for their support.

5. **EXECUTIVE COMMITTEE REPORT**

A. **Action Requested:** Adoption of Commission's Proposed FY 2023 Budget

Chair North reported that the Executive Committee met on May 26, 2022 to discuss the FY2023 budget. The Committee recommended the approval of the FY2023 Budget as presented (the budget was also distributed with the agenda packet).

MOTION: by Stephanie Moon Reynolds to approve the FY2023 budget, as presented. The motion was seconded by Billy Martin.

Regional Commission Action: Motion carried unanimously.

6. **ACTION REQUESTED: 2022 ANNUAL UPDATE OF THE REGIONAL COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)**

A. Background on the 2022 Regional CEDS Annual Update

Mr. Eddie Wells presented the 2022 Annual update of the Regional Comprehensive Economic Development Strategy (CEDS). (The PowerPoint presentation is included in the Minutes.)

The CEDS is updated annually and is a regional strategy that reflects local economic development needs and priorities. The CEDS planning process is a continuous process that enhances regional economic competitiveness and facilitates the implementation of regional priorities for investment. It establishes regional goals and objectives and includes a regional data profile, prioritized projects, performance measures, and an action plan for project implementation. The 2022 Roanoke Valley-Alleghany Regional CEDS Annual Update will be submitted to the U.S. Economic Development Administration (EDA) for their approval once it has been adopted by the Regional Commission. An EDA-approved CEDS is required to maintain designation as an Economic Development District. A draft of the 2022 Roanoke Valley-Alleghany Regional CEDS Annual Update was distributed with the agenda packet.

Member Governments: Counties of Alleghany, Botetourt, Craig, Franklin, and Roanoke, Cities of Covington, Roanoke and Salem, Towns of Clifton Forge, Rocky Mount and Vinton



B. Public Hearing

Chair North opened the public hearing at 3:24p.m. No public input was received. Chair North closed the public hearing at 3:25p.m.

C. Adoption of Resolution Approving the CEDS

MOTION: by Billy Martin to approve the 2022 Roanoke Valley-Alleghany Regional Comprehensive Economic Development Strategy Annual Update and adopt the supporting resolution. The motion was seconded by Dawn Erdman.

Regional Commission Action: Motion carried unanimously.

7. **ACTION REQUESTED: ADOPTION OF COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY COMMITTEE BYLAWS**

Mr. Eddie Wells presented the proposed changes to the Comprehensive Economic Development Strategy Committee Bylaws (the proposed changes and draft bylaws were previously distributed with the staff report, pages 34-44 of the agenda).

MOTION: by Stephanie Moon Reynolds to adopt the Comprehensive Economic Development Strategy Committee bylaws, as presented. The motion was seconded by Dean Martin.

Regional Commission Action: Motion carried unanimously.

8. **ACTION REQUESTED: FORMATION AND APPROVAL OF THE COLLECTIVE'S ADVISORY COMMITTEE BYLAWS**

Mr. Jeremy Holmes reported that back In December 2021, the Roanoke Valley Collective Response (RVCR), a regional collective combatting the addiction crisis in the Roanoke Valley, was formalized as a program of the Roanoke Valley Alleghany Regional Commission using American Rescue Plan Act funding from the City of Roanoke. The RVCR had been operating since 2018 under the guidance of a Steering Committee comprised of representatives of various organizations and individual programs providing services in the recovery and addiction space. After the formalization of the RVCR under RVARC, a desire was expressed by Steering Committee members to formalize that body as an official advisory body to RVCR staff under the Regional Commission. Staff report, outlining RVCR membership and draft bylaws were distributed with the agenda packet (pages 45 through 51). Mr. Holmes noted that one correction needed to be made to the title of the bylaws to read as follows: Roanoke Valley Collective Response ~~Program~~ Advisory Committee.



MOTION: by Steve Clinton to approve the formation and adopt the Roanoke Valley Collective Response Advisory Committee bylaws, as amended with the proposed correction. The motion was seconded by Stephanie Moon Reynolds.

Regional Commission Action: Motion carried unanimously.

9. **OTHER BUSINESS**

No other business was discussed.

10. **COMMENTS FROM COMMISSION MEMBERS AND/OR THE PUBLIC**

Chair North provided members with additional feedback, received from the Catawba stakeholder meeting.

Chris Whitlow noted that a lot of summer activities are currently taking place in Franklin County's two lakes and four rivers and encouraged members to go out and explore.

Mayor Grose shared that music at the market on Saturday nights is back this year in Vinton.

John Saunders commented that the Salem Fair will take place from June 29th through July 10th.

Adjournment at 4:48 p.m.

Jeremy Holmes, Secretary
Secretary to the Regional Commission

Roanoke Valley-Alleghany CEDS



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June 23, 2022

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What is a CEDS?

- Comprehensive Economic Development Strategy
- Required to qualify projects for EDA funding
- Required for continued designation as an Economic Development District (EDD)
- Regional strategy which reflects local economic development needs and priorities
- Analyze regional economy, establish regional goals and objectives, and outline an action plan
- Revised every 5 years with annual demographic and project listing updates

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Economic Development District Designation

- Roanoke Valley-Alleghany region was designated an EDD in January 2017
- More opportunities to work with EDA and other Federal partners such as HUD, EPA, ARC and FHWA on initiatives
- Impact on other grant applications
- *Franklin County and the towns of Boones Mill and Rocky Mount are covered by the West Piedmont EDD*

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Recent EDA Investments

Valleys Innovation Council received \$982,442 in grant funds as part of a \$2.08 million project in partnership with RAMP

Alleghany County received a \$1.1 million EDA CARES Act Recovery Assistance grant to extend the *Jackson River Scenic Trail*

Franklin County awarded a \$4.7 million grant to support business growth by improving roadway infrastructure within the *Summit View Business Park*

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2022 CEDS Annual Update

2022 Document Revisions

- Updated Demographics
- Updated Project Listings

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Regional Priorities

- Expand broadband access across the greater region
- Implementation of recommendations from Regional Career and Technical Education Center Study
- Additional flights and runway capacity at Roanoke-Blacksburg Regional Airport
- Alleghany County & Covington site development under Joint Revenue Sharing agreement
- Wood Haven Technology Park development and related Transportation Network Improvements
- Explore Park (joint efforts by Roanoke County and Bedford)
- Implementation of recommendations from Regional Housing Studies

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2022 Proposed Projects

Items considered during project list development

- Projects such as industrial site development, transportation, tourism, workforce, etc.
- Projects from state and Federal programs such as SMART SCALE, GO Virginia, and VATI
- Funding sources other than EDA such as ARC, CDBG, VHDA, VDOT, and USDA
- Over 140 projects on the list

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2022 Proposed Projects - Revisions

Roanoke-Blacksburg Regional Airport

- *Removing* Construct Two New Corporate General Aviation Hangars
- *Removing* Property purchase for expanded services

Virginia Career Works Blue Ridge

- *Adding* VCW Covington office building physical improvements and reprogramming of interior space

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Roanoke Valley-Alleghany CEDS



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Balance Sheet

Roanoke Valley-Alleghany Regional Commission
 Period From : 7/1/2022 to 8/31/2022

Run Date: 9/9/22
 Run Time: 1:08:12 pm

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Assets:

10000	CASH IN BANK BB&T	504,275.93
10050	LGIP INVESTMENT	990,705.57
10200	PREPAID DEBIT CARD	49.03
10300	PETTY CASH	150.00
10600	A/R MISC	38.95
10700	A/R GRANTORS	191,338.88
10900	PREPAID EXPENSES	8,690.14
11000	PREPAID INSURANCE	19,856.86
11500	CONSTRUCTION IN PROGRESS	5,964.42
11600	PREPAID PHYSICAL ASSETS	583,777.89
11700	PHYSICAL ASSETS, ACCUM DEP	(374,837.22)
12200	PREPAID COMPUTER EQUIPT	5,185.96
12300	COMPUTER EQUIPT, ACC DEP	(432.15)
12500	PREPAID TELEPHONE EQUIPT	1,591.00
12600	TELEPHONE EQUIPT, ACC DEP	(1,591.00)
12800	PREPAID DUES	4,433.40
	Total Assets:	1,939,197.66

Liabilities:

20000	ACCOUNTS PAYABLE	14,668.29
20100	ACCOUNTS PAYABLE1	5,832.09
20300	ACCRUED ANNUAL LEAVE	28,718.40
20400	FICA WITHHELD	2,736.25
20500	FEDERAL TAX WITHHELD	3,136.46
20600	STATE TAX WITHHELD	1,575.01
20700	RETIREMENT	2,407.86
21200	BUILDING FUND	15,000.00
	Total Liabilities:	74,074.36

Projects

30100	REGIONAL/LOCAL PROJECTS	(18,752.63)
30140	EDA	(1,235.24)
30300	INDUSTRIAL FACILITY AUTHORITY	(2,157.91)
30305	VIRGINIA ENVIRONMENTAL ENDOWMENT	(2,070.80)
30306	CHESAPEAKE BAY	(10,194.68)
30307	VIRGINIA HOUSING	(8,167.67)
30500	RURAL TRANSPORTATION	(12,854.05)
30600	PL TRANSPORTATION	(4,026.52)
30800	VDRPT/FTA TRANSPORTATION	(23,759.13)
30880	HUD COMMUNITY RESOURCES-CDBG	(241.42)
30900	RIDESOLUTIONS	(25,854.04)
30901	REGIONAL BIKE COORDINATION	21,132.51
30903	ROANOKE RIVER BLUEWAY	41,235.30
30905	BROADBAND	(2,163.76)
30906	SERDI	261.86
31700	ROANOKE VALLEY COLLECTIVE RESPONSE	252,282.85

Balance Sheet

Roanoke Valley-Alleghany Regional Commission
 Period From : 7/1/2022 to 8/31/2022

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35105	ARC 2022	16,100.53
37605	COMMUTER OPERATING ASSISTANCE	(589.40)
39000	GENERAL OPERATING FUND	308,777.94
39400	UNRESTRICTED FUND BALANCE & INVEST CA	1,335,445.32
Total Projects		1,863,169.06
Total Liabilities and Projects		1,937,243.42
Net Difference to be Reconciled		1,954.24
Total Adjustment		1,954.24
Unreconciled Balance		0.00

Reconciling Items

(1)	Paid Salaries are Timesheets show Difference	140,624.99 140,624.99 0.00
(2)	Leave accrued this year	1,954.27
(3)	Fringe Pool is Fringe allocated Difference	44,738.10 44,738.07 (0.03)
(4)	Indirect Pool is Indirect Allocated Difference	44,139.16 44,139.16 0.00
Total adjustments		1,954.24

Agencywide Line Item Revenues and Expenditures

Roanoke Valley-Alleghany Regional Commission

Period: 7/1/2022 to 8/31/2022

With Indirect Detail

Run Date: 09/09/2022

Run Time: 1:10:06 pm

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Code	Description	Budget	Current	YTD	Un/Over	% Bud
Revenues						
40000	ARC	76,506.00	0.00	39,830.02	36,675.98	52.06 %
40200	FEDERAL - PL	527,512.00	0.00	0.00	527,512.00	0.00 %
40210	VDOT PL	65,939.00	0.00	0.00	65,939.00	0.00 %
40400	VDHCD ALLOCATION	89,971.00	0.00	0.00	89,971.00	0.00 %
40500	VIRGINIA DEPT EMERGENCY MGMT	49,923.00	0.00	0.00	49,923.00	0.00 %
40570	ECONOMIC DEVELOPMENT ADMINISTRATIC	70,000.00	14,344.07	14,344.07	55,655.93	20.49 %
40580	ARP ACT COLLECTIVE RESPONSE	175,001.00	0.00	277,033.37	(102,032.37)	158.30 %
40600	ALLEGHANY COUNTY	11,668.00	0.00	11,668.00	0.00	100.00 %
40604	WVRIFA	25,000.00	0.00	0.00	25,000.00	0.00 %
40699	BEDFORD COUNTY	240.00	240.00	240.00	0.00	100.00 %
40700	BOTETOURT COUNTY	36,441.00	0.00	36,441.00	0.00	100.00 %
40800	CLIFTON FORGE	3,555.00	0.00	3,555.00	0.00	100.00 %
40900	COVINGTON	5,737.00	5,737.00	5,737.00	0.00	100.00 %
41000	CRAIG COUNTY	4,892.00	0.00	4,892.00	0.00	100.00 %
41010	FRANKLIN COUNTY	49,574.00	0.00	49,574.00	0.00	100.00 %
41020	MONTGOMERY COUNTY	201.00	0.00	201.00	0.00	100.00 %
41100	CITY OF ROANOKE	132,213.00	0.00	132,213.00	0.00	100.00 %
41200	ROANOKE COUNTY	105,980.00	105,980.00	105,980.00	0.00	100.00 %
41210	ROCKY MOUNT	4,903.00	0.00	4,903.00	0.00	100.00 %
41300	SALEM	30,481.00	0.00	3,802.00	26,679.00	12.47 %
41400	VINTON	9,701.00	9,701.00	9,701.00	0.00	100.00 %
41500	VDRPT/FTA - TRANSIT	168,355.00	0.00	0.00	168,355.00	0.00 %
41600	VDRPT/STATE TRANSIT	21,045.00	0.00	0.00	21,045.00	0.00 %
41800	VDOT/SPR RURAL TRANSP	58,000.00	0.00	0.00	58,000.00	0.00 %
41900	VDRPT - RIDESHARE	154,728.00	0.00	0.00	154,728.00	0.00 %
41950	VIRGINIA HOUSING	881,380.00	0.00	0.00	881,380.00	0.00 %
42100	DEPT ENVIRONMENTAL QUALITY	58,000.00	0.00	0.00	58,000.00	0.00 %
42150	VIRGINIA ENVIRONMENTAL ENDOWMENT	21,551.00	0.00	0.00	21,551.00	0.00 %
43000	INTEREST INCOME	900.00	4.29	1,414.00	(514.00)	157.11 %
43200	MISCELLANEOUS INCOME	3,500.00	0.00	0.00	3,500.00	0.00 %
43250	SPONSORSHIPS	0.00	204.75	402.75	(402.75)	0.00 %
43707	SERDI	1,538.00	769.00	769.00	769.00	50.00 %
44700	DEPT OF FORESTRY	5,000.00	0.00	0.00	5,000.00	0.00 %
49000	CARRYOVER FUNDS	29,334.00	0.00	42,228.22	(12,894.22)	143.96 %
	Revenues	2,878,769.00	136,980.11	744,928.43	2,133,840.57	25.88 %
Expenses						
50000	SALARIES	944,157.00	69,942.89	142,579.26	801,577.74	15.10 %
50500	FRINGE BENEFITS	304,346.00	22,498.48	44,738.07	259,607.93	14.70 %
52000	INSURANCE	5,200.00	371.33	1,187.16	4,012.84	22.83 %
52100	SUPPLIES	19,000.00	623.10	767.40	18,232.60	4.04 %
52200	POSTAGE	2,000.00	0.00	392.00	1,608.00	19.60 %
52300	SUBSCRIPTIONS	4,625.00	185.88	185.88	4,439.12	4.02 %
52400	DUES	14,000.00	1,308.32	2,921.64	11,078.36	20.87 %
52500	PRINTING	2,150.00	0.00	0.00	2,150.00	0.00 %
52700	TRAINING	10,133.00	30.00	655.00	9,478.00	6.46 %
52800	TELEPHONE & INTERNET	9,000.00	563.59	1,128.05	7,871.95	12.53 %
52900	TRAVEL	47,441.00	2,096.66	4,283.43	43,157.57	9.03 %
53000	AUDIT FEES	12,100.00	0.00	0.00	12,100.00	0.00 %
53200	CONFERENCES	11,475.00	152.85	547.85	10,927.15	4.77 %
53300	FURNITURE & EQUIPMENT	4,000.00	0.00	0.00	4,000.00	0.00 %

Agencywide Line Item Revenues and Expenditures

Roanoke Valley-Alleghany Regional Commission

Run Date: 09/09/2022

Period: 7/1/2022 to 8/31/2022

Run Time: 1:10:06 pm

With Indirect Detail

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Code	Description	Budget	Current	YTD	Un/Over	% Bud
53400	DEPRECIATION F & E	550.00	0.00	0.00	550.00	0.00 %
53500	MAIN F & E	9,500.00	1,608.88	1,914.97	7,585.03	20.16 %
53600	MISCELLANEOUS	2,000.00	30.00	60.00	1,940.00	3.00 %
53650	BANK FEES	1,100.00	83.50	168.75	931.25	15.34 %
53700	ADVERTISING	43,500.00	298.71	298.71	43,201.29	0.69 %
53800	RECRUITMENT	1,000.00	380.00	380.00	620.00	38.00 %
53900	MEETINGS	9,800.00	1,650.31	1,795.48	8,004.52	18.32 %
54100	LEGAL FEES	15,500.00	450.00	450.00	15,050.00	2.90 %
54400	CONTRACT SERVICES	1,037,522.00	0.00	0.00	1,037,522.00	0.00 %
54900	COMPUTER SERVICES	46,191.00	1,585.39	5,392.50	40,798.50	11.67 %
55000	DEPRECIATION COMP EQUIPT	0.00	86.43	172.86	(172.86)	0.00 %
55200	UTILITIES	13,500.00	1,872.39	2,221.75	11,278.25	16.46 %
55300	LEASE PAYMENTS	5,000.00	393.52	787.04	4,212.96	15.74 %
55800	BUILDING MAINTENANCE	30,000.00	1,625.00	2,766.51	27,233.49	9.22 %
56000	DEPRECIATION BUILDING	13,000.00	705.19	1,410.38	11,589.62	10.85 %
90000	OPERATING RESERVE	260,979.00	0.00	0.00	260,979.00	0.00 %
	Expenses	2,878,769.00	108,542.42	217,204.69	2,661,564.31	7.55 %
	Agency Balance	0.00	28,437.69	527,723.74		